

Mandatory Disclosure

	AICTE File No	F.No. South-West/1-10975855900/2022/EOA
	Date & Period of last approval	02-Jun-2022 & Approval for the Academic Year 2022-23

1. Name of the Institution

1	Name of the Institution	Orphanage Polytechnic College
	Address of the Institution	Orphanage Polytechnic College Edavanna, Edavanna PO Malappuram 676541 Kerala
	City & Pin Code	Edavanna-676541
	State / UT	Kerala
	Longitude & Latitude	Longitude: 11.217006, Latitude: 76.13697
	Phone number with STD code	0483 2701245
	FAX number with STD code	0483 2701245
	Office hours at the Institution	9.00 am to 4.30 pm
	Academic hours at the Institution	9.00 am to 4.30 pm
	Email	optcedavanna@gmail.com
	Website	www.orphanagepoly.com
	Nearest Railway Station(dist in Km)	Nilambur (12 km)
	Nearest Airport (dist in Km)	Calicut (36 Km)

2. Name and address of the Trust/Society/Company and the Trustees

2	Name of the organization running the Institution	Edavanna Yatheemkhana (Orphanage) Committee
	Type of the organization	Society
	Address of the organization	Edavanna-676541, Malappuram Dist, Kerala
	Registered with	District Registrar (General) Malappuram
	Registration Date	13.09.1971
	Website of the organization	-

3. Name and Address of the Vice Chancellor/ Principal/Director

3	Name of Principal/Director	Mansoor Ali P P
	Exact Designation	Principal
	Phone number with STD code	0483 2701245
	FAX number with STD code	0483 2701245
	Email	principalorphanagepoly@gmail.com
	Highest Degree	ME
	Field of Specialization	Electronics & Communication Engineering

4. Name of the affiliating University/Board

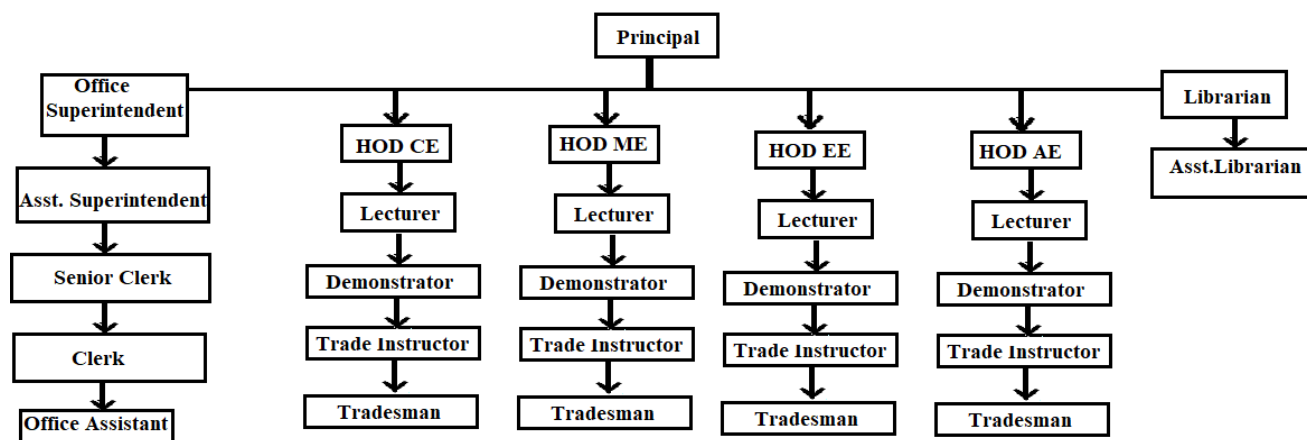
4	Name of the affiliating University/Board	State Board of Technical Education (SBTE) Kerala
	Address	Controller of Technical Examinations, Kaimanam P. O, Thiruvananthapuram- Kerala India Pin 695040 Phone No: 0471-2775400
	Website	www.sbte.kerala.gov.in
	Latest affiliation period	2021-22

5. Governance

5.1	Governing Board Members	VP. AYYOOB (Chairman) PK. BASHEER MLA (General Secretary/Manager) ABDUL LATHEEF PV (Secretary) P MOHAMMED(Treasurer) (Member) Dr.A ABDUL LATHEEF (Member)
	Frequency of meetings & date of last meeting	By Quarterly, Last Date 15.02.2022

5.2	Academic Advisory Body	MANSOOR ALI PP (Chairman) SARATH P (Member) ARAFATH K (Member) NIFAD CT (Member) ABIDA P (Member) ASHIKALI P (Member) VIPIN K (Member) THAMEEM PK (Member) YASER ARAFTH CT (Member)
	Frequency of meetings & date of last meeting	Once in a month, Last date: 05.03.2022

Governing Body



	Student Feedback mechanism of institutional governance/ Faculty performance	Yes, Available
	Establishment of Grievance Redressal mechanism for faculty, staff and students	Yes, Available, Annexure -1
	Establishment of Anti-Ragging Committee	Yes, Available Annexure -2
	Establishment of Online Grievance Redressal Mechanism	Yes, Available
	Establishment of Internal Compliant Committee	Yes, Available Annexure -3
	Establishment of Committee for SC/ST	Yes, Available Annexure -4
	Internal Quality Assurance Cell	Yes, Available Annexure -5

6. Programmes

Name of Programs Approve by AICTE	Diploma in Civil Engineering Diploma in Mechanical Engineering Diploma in Electrical & Electronics Engineering Diploma in Automobile Engineering
Name of Programs Approve by NBA	NIL

7. Faculty

Course	Total Faculty	Permanent Faculty	Adjunct Faculty	Faculty Student ratio	No. of Faculty employed last 3 years	No. of Faculty left last 3 years
Diploma in Civil Engineering	8	8	0	1:25	3	3
Diploma in Mechanical Engineering	13	12	1	1:25	3	3
Diploma in Electrical & Electronics Engineering	8	8	1	1:25	3	2
Diploma in Automobile Engineering	8	8	0	1:25	3	3
General Department	7	5	2	1:9	2	1


8. Profile of Faculties

1	MANSOOR ALI PP	PRINCIPAL	ME
2	ABIDA P	Lecturer Chemistry	MSC
3	AMEERKHAN	Lecturer Physics	MSC
4	ANEESA M	Lecturer Mathematics	MSC
5	YASAR ARAFATH	Lecturer English	MA


6	VIPIN P	Lecturer Physical	MPED
7	SAFEERKHAN	Lecturer (GF) Mathematics	MSC
8	MOHAMMED SHAMEEM KK	HOS Civil Engineering	B TECH
9	ANIDAS KHAN	Lecturer Civil Engineering	B TECH
10	SHAKEEL AHAMMED	Lecturer Civil Engineering	B TECH
11	SWATHIRAJ CK	Lecturer Civil Engineering	B TECH
12	SAFWAN	Lecturer Civil Engineering	B TECH
13	AJIN KP	Demonstrator	Diploma
14	Habeeb P	Tradesman	ITI
15	Sreeraj P	TradeInstructor	Diploma
16	ARAFATH KARAPPOOLA	HOS Mechanical Engineering	M TECH
17	SUJEESH V	Lecturer Mechanical Engineering	B TECH
18	RASHID MP	Lecturer Mechanical Engineering	B TECH
19	SAJIL VP	Lecturer Mechanical Engineering	B TECH
20	ABDUL AZEEZ	Lecturer Mechanical Engineering	B TECH
21	JIJIN P	Demonstrator	Diploma
22	MUHAMMED AJMAL	Demonstrator	Diploma
23	ISHAQ SAMEER	Trade Instructor	Diploma
24	SAINUL ABID	Trade Instructor	Diploma
25	SREEJITH	Trade Instructor	Diploma
26	FASIL	Tradesman	Diploma
27	HIJAS	Trade Instructor	Diploma
28	NIFAD	Trade Instructor	Diploma
29	MOHAMMED FAIZAL PC	HOS Electrical and Electronics Engineering	M TECH


30	ASHIKALI P	Lecturer Electrical and Electronics Engineering	B TECH
31	MOHAMMED SHAFEEQ K	Lecturer Electrical and Electronics Engineering	B TECH
32	RIYAUL HAQUE PT	Lecturer Electrical and Electronics Engineering	B TECH
33	SHIFANA NP	Lecturer Electrical and Electronics Engineering	B TECH
34	JASEEL JASIM	Demonstrator	Diploma
35	JABIR HUSSAIN	Trade Instructor	Diploma
36	ANAGHA DEVADAS	Tradesman	B TECH
37	SAMJID BAVA T	HOS Automobile Engineering	M TECH
38	NOUSHAD	Lecturer Automobile Engineering	B TECH
38	RAHEES K R	Lecturer Automobile Engineering	B TECH
39	AHNAS CK	Lecturer Automobile Engineering	B TECH
40	SARATH P	Lecturer Automobile Engineering	B TECH
41	ABDUL RAZAK	Demonstrator	Diploma
42	SUDHIN VP	Trade Instructor	Diploma
43	ARSHAK C T	Tradesman	Diploma


8.1 Profile of Principal


Name	MANSOOR ALI PP	
Designation	PRINCIPAL	
DOB	30-05-1984	
Unique ID		
Educational Qualification	M. TECH	
Work Experience	7	
Research Experience	0	
Industry Experience	0	
Other Experience	3	
Area of Specialization	ELECTRONICS AND COMMUNICATION	
Course Taught in Polytechnic	NIL	
Research Guidance	No.of Papers Published in National/ International Journals	
	Project Carried out	
	Patents	
	No. of Books Published	

8.2 Profile of Head of Departments

Name	SARATH P	
Designation	HOD AUTOMOBILE ENGINEERING	
DOB	11-03-1992	
Unique ID		
Educational Qualification	B. TECH	
Work Experience	5	
Research Experience	0	
Industry Experience	0	
Other Experience	2	
Area of Specialization		
Course Taught in Polytechnic	AUTOMOBILE ENGINEERING	
Research Guidance	No.of Papers Published in National/ International Journals	
	Project Carried out	
	Patents	
	No. of Books Published	

Name	ARAFATH KARAPOOLA	
Designation	HOS MECHANICAL ENGINEERING	
DOB	27-03-1990	
Unique ID		
Educational Qualification	M. TECH	
Work Experience	7	
Research Experience	0	
Industry Experience	0	
Other Experience	3	
Area of Specialization	MANUFACTURING ENGINEERING	
Course Taught in Polytechnic	MECHANICAL ENGINEERING	
Research Guidance	No.of Papers Published in National/ International Journals	
	Project Carried out	
	Patents	
	No. of Books Published	

Name	MUHAMMED SHAMEEM K	
Designation	HOS CIVIL ENGINEERING	
DOB	31-05-1995	
Unique ID		
Educational Qualification	M. TECH	
Work Experience	7	
Research Experience	0	
Industry Experience	0	
Other Experience	3	
Area of Specialization	CONSTRUCTION ENGINEERING&MANAGEMENT	
Course Taught in Polytechnic	CIVIL ENGINEERING	
Research Guidance	No.of Papers Published in National/ International Journals	
	Project Carried out	
	Patents	
	No. of Books Published	

Name	MOHAMMED FAIZAL P C	
Designation	HOS ELECTRICAL & ELECTRONICS ENGINEERING	
DOB	25-06-1991	
Unique ID		
Educational Qualification	M. TECH	
Work Experience	7	
Research Experience	0	
Industry Experience	0	
Other Experience	3	
Area od Specialization	POWER SYSTEMS	
Course Taught in Polytechnic	ELECTRICAL & ELECTRONICS ENGINEERING	
Research Guidance	No.of Papers Published in National/ International Journals	
	Project Carried out	
	Patents	
	No. of Books Published	

9. FEE

Details of fees	Time schedule for payment of fee for the entire programme	No. of Fee waivers granted with amount and name of students	Estimated cost of Boarding and Lodging in Hostels
Annual Tuition Fees: As per prospectus published by DTE Kerala	Fee to be paid semester wise at starting of each semester	Students eligible under TFW scheme. (Number of TFW seats = 8/year)	Free Accommodation

Detailed Fee

Government Quota Fee Structure										
Semester	Tuition fees	Admission fees	Affiliation fees	Special fees	Internal Exam fees	PTA	Lab Equipmen t Fee	Caution Deposit	RefundA Amount	Total
1 st Sem	11250	1000	1675	2500	525	1000	2500	5000	0	25450
2 nd Sem	11250	-	-	-	-	-	2500	-	-	13750
3 rd Sem	11250	-	-	-	-	-	2500	-	-	13750
4 th Sem	11250	-	-	-	-	-	2500	-	-	13750
5 th Sem	11250	-	-	-	-	-	2500	-	-	13750
6 th Sem	11250	-	-	-	-	-	2500	-	-	13750
TOTAL										94200
Management Quota Fee Structure										
Semester	Tuition fees	Admission fees	Affiliation fees	Special fees	Internal Exam fees	PTA	Lab Equipm ent Fee	Caution Deposit	RefuAndable amount	Total
1 st Sem	18750	1000	1675	2500	525	1000	2500	5000	5000	37950
2 nd Sem	18750	-	-	-	-	-	2500	-	-	21250
3 rd Sem	18750	-	-	-	-	-	2500	-	-	21250
4 th Sem	18750	-	-	-	-	-	2500	-	-	21250
5 th Sem	18750	-	-	-	-	-	2500	-	-	21250
6 th Sem	18750	-	-	-	-	-	2500	-	-	21250
TOTAL					144200					

10. Admission

Name of Program	No. of Seats	Duration	Admission Rank Last	Fee	Placement Facilities	No. of In Campus Placement
Diploma in Civil Engineering	60	3 Years	18000	22500, 37500	Yes	3
Diploma in Mechanical Engineering	60	3 Years	17000	22500, 37500	Yes	5
Diploma in Electrical & Electronics Engineering	60	3 Years	25000	22500, 37500	Yes	3
Diploma in Automobile Engineering	60	3 Years	25000	22500, 37500	Yes	5

Admission					
Year	Branch	LO A	Approved Intake	Student admitted	Fees
2016-17	CE	2015	60	54	50% Govt. seat 22500/- and 50% Management seat 38750/-
2016-17	ME	2015	60	60	
2016-17	EE	2015	60	56	
2016-17	AU	2015	60	59	
2017-18	CE	2015	60	59	
2017-18	ME	2015	60	60	
2017-18	EE	2015	60	60	
2017-18	AU	2015	60	60	
2018-19	CE	2015	60	58	
2018-19	ME	2015	60	59	
2018-19	EE	2015	60	60	
2018-19	AU	2015	60	60	
2019-20	CE	2015	60	60	
2019-20	ME	2015	60	60	
2019-20	EE	2015	60	60	
2019-20	AU	2015	60	60	
2020-21	CE	2015	60	30	
2020-21	ME	2015	60	40	
2020-21	EE	2015	60	42	
2020-21	AU	2015	60	40	
2021-22	CE	2015	60	50	
2021-22	ME	2015	60	51	
2021-22	EE	2015	60	60	
2021-22	AU	2015	60	60	

11. Admission Procedure

All Admissions are as per the Rules Director of Technical Education (DTE) Kerala, (Annexure 6)

Government Quota (50% Seat)	As per prospectus published by DTE Kerala	www.polyadmission.org
Management Quota (50% Seat)	As per prospectus published by DTE Kerala	www.polyadmission.org
Calendar for Admission against Management/Vacant Seats	As per prospectus published by DTE Kerala	www.polyadmission.org

12. Criteria for Admission

All Admissions Criteria are decided by Director of Technical Education (DTE) Kerala, (Annexure 6)

Government Quota (50% Seat)	As per prospectus published by DTE Kerala	www.polyadmission.org
Management Quota (50% Seat)	As per prospectus published by DTE Kerala	www.polyadmission.org

13. List of Applicants

Applicants are selected by DTE Kerala through State wide Single Window Procedure through www.polyadmission.org. Candidate report when they selected by ALLOTMENT

14. Results of Admission Under Management seats/Vacant seats

Composition of selection team for admission under Management Quota with the brief profile of members
Based on the prospectus published by DTE Kerala Annexure -6

List of Management Quota Students Selected

SI	Name	SI	Name	SI	Name	SI	Name
1	ABDUL NIHAL M K	32	AMALJITH P	63	ASWAMEDH. P	94	MUHAMMED SALIH C P
2	ABHIJITH. V	33	ANAND P	64	ASWIN KRISHNA T P	95	MUHAMMED SALSABEEL A
3	ABHINAND P J	34	ANANDHAKRISHNAN C K	65	ASWIN. N	96	MUHAMMED SHEHIN K T
4	ABIN.P.K	35	ANAS. V F	66	ATHUL DAS.P	97	MUHAMMED SHIBIL A
5	ADARSH . K	36	ANJOOM.P	67	ATHUL KRISHNA.K.T	98	MUHAMMED SHIBILI. P.K
6	ADARSH.K.S	37	ANSHID. T. T	68	ATHUL P V	99	MUHAMMED SINAN M T
7	ADERSH. T	38	ANSHID.C.M	69	ATHUL RAJ .A	100	MUHAMMED SWALIH C P
8	ADHEEB . C . K	39	AREEBUL ISLAM A S	70	ATHUL.M.S	101	NAFID NAHYAN P.K
9	ADHILSHA. E	40	ARYAN T	71	AWAD SHAREEF. A.P.	102	NEBHAN IBRAHIM T
10	ADIL MOHAMMED	41	ASHFAK YASIN N C	72	BILAL IBNU MUHAMMED.P	103	NIHAD.V.P
11	ADIS. V.P	42	ASHIF. M	73	CHACKO JOSEPH	104	PRABIN.C.T
12	AHAMAD FABIN K	43	ASHIK MASHHOOD	74	DANISH T	105	RASEESUL HAQUE M
13	AKSHAY VINOD	44	ASHIQUE. K.	75	DANISH THOMAS	106	RASHAD RAHMAN
14	AKSHAYA.T . M	45	ASHIRSHA C H	76	DIYUF RAZA T P.	107	RAZEEN B.K
15	AMAL . A.K	46	ASIF SAHEER THENNADAN	77	FIDA PARWIN K.	108	RISHAD M.K
16	GIFTSON VARKEY	47	LATHIN SHYAM .K	78	MUHAMMED FARIS . K K	109	SABITH .K
17	GOKUL KRISHNAN P	48	MOHAMMED ANSHIF. V.P	79	MUHAMMED INAM A	110	SAEED TK
18	GOKUL. M. S	49	MOHAMMED ASHIB.M	80	MUHAMMED ISLAH K	111	SAHEED PANOLI
19	HABEEB RAHMAN PC	50	MOHAMMED FAYIZE . K	81	MUHAMMED JASIM T	112	SARATH K P
20	HABEEB RAHMAN V P	51	MOHAMMED HASEEB TP	82	MUHAMMED MIDHLAJ . C	113	SAYYID NOWSHEER PASHA .C.P
21	HADHI HAMDAN	52	MOHAMMED IRFAN.C.K	83	MUHAMMED MIDLAJ . P.M	114	SHAHIN SALEEM MA
22	HAFAEF RAHMAN	53	MOHAMMED MIDLAJ V	84	MUHAMMED MIDLAJ C P	115	SHAMIL A N
23	HARSHID. A	54	MOHAMMED RASHID. K. S	85	MUHAMMED MISHAL . P.M	116	SHAMIL RAHMAN . K
24	HARSHIL P	55	MOHAMMED SHALBIN A	86	MUHAMMED MUSTHAFA . P	117	SHEFIL K.
25	HISHAM T	56	MOHAMMED SUHAIL. C.K	87	MUHAMMED NASIH K	118	SHIFIL RAHMAN
26	HRITHIK P	57	MRUTHUL.K	88	MUHAMMED RABEEH.V.P	119	SIYAD. T
27	IJAS ASLAM.T	58	MUBARIS HAREEF.M	89	MUHAMMED RAHEES.C.P	120	SRAVAN KUMAR.K
28	IRFAN MUHAMMED	59	MUHAMMED AMJAD. V .S	90	MUHAMMED RAMEES P	121	SREESHNU. PR
29	JAMSHEED. P	60	MUHAMMED ANSHIF K K	91	MUHAMMED RISWAN . P . K	122	SREYAS. N. S
30	JIYO THOMAS	61	MUHAMMED FAHIS K P	92	MUHAMMED SABAB N	123	THANSEEHU RAHMAN T K
31	UDDHAV. T.G	62	UMRAZ. K	93	VASEEM MUHAMMED	124	VISHNU. K

15. Information of Infrastructure and Other Resources Available

Room No.	Room type	Carpet area (in m ²)
	Class Room	66.98
	Class Room	66.98
	Class Room	66.98
	Class Room	66.98
	Class Room	66.98
	Class Room	78.73
	Class Room	69.4
	Class Room	66
	Class Room	66
	Tutorial Room	61.5
	Tutorial Room	61.88
	Tutorial Room	61.5
	Drawing Hall	133.72
	Seminar Hall	135
Workshop Basic	Workshop	200
Machine Shop	Additional Workshop	150
AC Machine Lab	Laboratory	67.85
AMT Lab	Laboratory	66
AS Lab	Laboratory	70.3
BEE Lab	Laboratory	66
202	Laboratory	92.93
103 A	Laboratory	69
Concrete Lab	Laboratory	66
DC Machine Lab	Laboratory	66
Diesel Engine Lab	Laboratory	66
EM Lab	Laboratory	67.58
Electronics Lab	Laboratory	66
Environmental Eng Lab	Laboratory	66.98
FM Lab	Laboratory	67.85
Geo Technical Lab	Laboratory	66
Heat Engine Lab	Laboratory	66
Hydraulics Lab	Laboratory	67.85
MT Lab	Laboratory	66
Petrol Engine Lab	Laboratory	67
103 B	Laboratory	69
Survey Lab	Laboratory	66
VT Lab	Laboratory	100.3
102	Computer Center	158.32
201	Language Lab	66.01
305	Library & Reading Room	311.12
203 A	Faculty Room	45.26
208 A	Faculty Room	33.54
107 A	Faculty Room	25.57
304 A	Faculty Room	37.26
203 B	Department Office	10
208 B	Department Office	10
107 B	Department Office	10

304 B	Department Office	10
203 C	Cabin for Head of Dept	10
208 C	Cabin for Head of Dept	10
107 C	Cabin for Head of Dept	10
304 C	Cabin for Head of Dept	10
205	Faculty Room	30
212	Board Room	25
306	Central Store	30
204 B 1	Exam Control Room	30
House Keeping	House Keeping	12.72
Maintenance	Maintenance	10.86
204 A	Office all inclusive	150
Pantry	Pantry for Staff	10
211	Placement office	30
204 B 2	Principal Office	32.18
Security	Security	10
308	Boys Common Room	75
210	Girls Common Room	75
Canteen	Cafeteria	152.48
FICSR	First Aid Cum Sick Room	10
Store	Stationery Store	13.08
Toilet 1	Toilet	30.19
Toilet 2	Toilet	30.19
Toilet 3	Toilet	2.2
Toilet 4	Toilet	30
Toilet 5	Toilet	3.2
	Corridors	490.2
	Other Areas	50
	Other Common Area	125
Central Examination Facility		Available
Barrier Free Built Environment for disabled and elderly persons		Available
Occupancy Certificate		Available
Fire and Safety Certificate		Available
Hostel Facilities		Available

Library

Number of Library books/ Titles/ Journals available	4500
Online National/ International Journals subscribed	Available
E- Library facilities	Available

Laboratory and Workshop Details:

Branch	Name of Lab
General	Health & Physical Education
	Workshop Practice
	Basic Science Lab
	Language Lab
Civil Engineering	Computing Fundamentals
	Engineering Science Lab I
	Workshop Practice
	Engineering Science Lab II
	Survey Practical I
	Life Skill
	Survey Practical II
	Construction Engg. Lab
	Concrete Lab
	Survey Practical III
	Hydraulics Lab
	Computer Aided Drafting Lab
	Mini Project
	Computer Application Lab
	Industrial Training/Industrial Visit/Collaborative work
	Material Testing Lab
	Environmental Engineering Lab
Mechanical Engineering	Health & Physical Education
	Workshop Practice
	Computing Fundamentals
	Engineering Science Lab I
	Workshop Practice
	Engineering Science Lab II
	Basic Mechanical Engineering Lab
	Life Skill
	Workshop Practice III
	Fluid Mechanics Lab
	Electrical Technology Lab
	Workshop Practice IV & Mini Project

	Material Testing Lab
	Heat Engines Lab
	Industrial Maintenance and Servicing Laboratory
	Machine Shop Practice
	CADD Lab I
	Industrial Training/Industrial Visit/Collaborative work
	CADD Lab II
	Advanced Machine Tool Laboratory
	Hydraulic Machines and Fluid Power Lab
Electrical and Electronics Engineering	Health & Physical Education
	Workshop Practice
	Computing Fundamentals
	Engineering Science Lab I
	Workshop Practice
	Engineering Science Lab II
	Basic Electrical Engineering Workshop
	Life Skill
	Electrical Measurements Lab
	Electrical Workshop Practice
	Mechanical Engineering Lab
	DC Machines Lab
	Electrical Computer Aided Drafting Lab
	Industrial Electrical Engineering Lab
	Mini Project
	A C Machines Lab I
	Electronics Lab
	Industrial Training/Industrial Visit/Collaborative work
	Industrial Automation Lab
	A C Machines Lab II

Automobile Engineering	Health & Physical Education
	Workshop Practice
	Computing Fundamentals
	Engineering Science Lab I
	Workshop Practice
	Engineering Science Lab II
	Automobile Servicing Lab I
	Life Skill
	Hydraulics Lab
	Manufacturing Lab I
	Petrol Engine Service Lab
	Two & Three Wheeler Service Lab & Mini Project
	Manufacturing Lab II
	Auto Electrical Lab
	Diesel Engine Service Lab
	Fuels and Combustion
	Special Purpose Vehicles
	Automotive Air Conditioning
	CAD Lab - I
	Automobile Engineering Lab
	Automobile Servicing Lab II
	Industrial Training/Industrial Visit/Collaborative work
	Vehicle Testing Lab
	CAD Lab II

Computing Facilities

Internet Bandwidth	<u>200 Mbps</u>
Number and configuration of System	<u>60</u>
Total number of system connected by LAN	<u>60</u>
Total number of system connected by WAN	<u>60</u>
Major software packages available	<u>30</u>
Innovation Cell	<u>Available</u>
Social Media Cell	<u>Available</u>

List of Facilities available

Games & Sports Facilities	Badminton, Volley Ball
Extra-Curricular Activities	Arts College Festivals, Yoga
Soft Skill Development Facilities	Language Skill

Teaching Learning Process

Curricula and syllabus for each of the Programmes as approved by the DTE and State Institute of Technical Teachers' Training & Research

CIVIL ENGINEERING	https://www.sitttrkerala.ac.in/index.php?r=site%2Fdiploma-syllabus-courses&prog=CE
MECHANICAL ENGINEERING	https://www.sitttrkerala.ac.in/index.php?r=site%2Fdiploma-syllabus-courses&prog=ME
ELECTRICAL AND ELECTRONICS ENGINEERING	https://www.sitttrkerala.ac.in/index.php?r=site%2Fdiploma-syllabus-courses&prog=EE
AUTOMOBILE ENGINEERING	https://www.sitttrkerala.ac.in/index.php?r=site%2Fdiploma-syllabus-courses&prog=AU
Academic Calendar of the University/Board	Details are available https://sitttrkerala.ac.in
Academic Time Table with the name of the Faculty members handling the Course	www.teams.ac.in
Teaching Load of each Faculty	www.teams.ac.in
Internal Continuous Evaluation System and place	www.teams.ac.in
Student's assessment of Faculty, System in place	Feedback is taken in each semester of all individual subject

16. Enrollment of students in the last 3 years

Year	Branch	Student Enrolled
2019-20	CE	60
2019-20	ME	60
2019-20	EE	60
2019-20	AU	60
2020-21	CE	30
2020-21	ME	40
2020-21	EE	42
2020-21	AU	40
2021-22	CE	50
2021-22	ME	51
2021-22	EE	60
2021-22	AU	60

17. List of Research Projects/ Consultancy Works

Number of Projects carried out, funding agency, Grant received	NA
Publications (if any) out of research in last three years out of masters projects	NA
Industry Linkage	NA
MoUs with Industries (minimum 3)	MoUs with five Industries

18. LoA and subsequent EoA till the current Academic Year

Refer Annexure – 7

19. Accounted audited statement for the last three years

Annexure – 8

20. Best Practices adopted, if any

Annexure – 1

GRIEVANCE REDRESSAL COMMITTEE		
Name	Department	Designation
Samjid Bava T	HOS Automobile Engineering	Chairman
Muhammed Shameem K C	HOS Civil Engineering	Member
Arafath Karappola	HOS Mechanical Engineering	Member
Mohammed Faizal P C	HOS Electrical & Electronics Engineering	Member
Abida P	Lecturer Chemistry	Member

Annexure – 2

ANTI RAGGING COMMITTEE		
Name	Department	Designation
Mansoor Ali PP	Principal	Chairman
Samjid Bava T	HOS Automobile Engineering	Member
Muhammed Shameem K C	HOS Civil Engineering	Member
Arafath Karappola	HOS Mechanical Engineering	Member
Mohammed Faizal P C	HOS Electrical & Electronics Engineering	Member
Abida P	Lecturer Chemistry	Member
Vijayan Rajan V	Sub Inspector of Police Edavanna	Member
Vipin M	Physical Education Instructor	Member
Safeer K	Assistant Administrative Officer	Member
Abidali	System Administrator	Member
Shahabas C	Student AE S6	Student Member
Fasna K	Student CE S6	Student Member
Sivasankkaran	Father of Abhijith K AE Student	Parent
Abdul Latheef P V	NGO	Member
Shajahan	Local Media (Mathrubhumi)	Member

Annexure – 3

INTERNAL COMPLAINT COMMITTEE		
Name	Department	Designation
Abida P	Lecturer Chemistry	Chairman
Shifana NP	HOS Automobile Engineering	Member
Arafath Karappola	HOS Mechanical Engineering	Member
Jijin P	Demonstrator	Member
Sahila V P	Accountant	Member
Sifna M	CE S6	Student Member
Sneha M	CE S6	Student Member
Nadeem P	ME S6	Student Member
PV Abdul Latheef	NGO	Student Member

Annexure – 4

SC-ST COMMITTEE		
Name	Department	Designation
Vipin M	Lecturer Chemistry	Chairman
Swathi Raj Ck	Lecturer Civil Engineering	Member
Fathima Minnu	Lecturer	Member
Jijin P	Demonstrator	Member

Annexure – 5

INTERNAL QUALITY ASSURANCE CELL		
Name	Department	Designation
Samjid Bava T	HOS AU	Chairman
Arafath K	HOS ME	Member
Ashikali P	Lecturer EEE	Member
Shakeel Ahammed	Lecturer CE	Member



GOVERNMENT OF KERALA

ADMISSION TO POLYTECHNIC COLLEGES

(Approved as per GO(Rt) No. 949/2021/H.Edn dated, Thiruvananthapuram 23/07/2021)

2021-2022

PROSPECTUS

DIRECTORATE OF TECHNICAL EDUCATION

**PADMAVILASOM ROAD, FORT P.O,
THIRUVANANTHAPURAM**

Admission Website: www.polyadmission.org

IMPORTANT DATES

Sl. No.	Activity	Date
1	Online Submission of Application begins	28.07.2021
2	Online Submission of Application ends	10.08.2021
3	Publication of Provisional Rank list and Trial Allotment	14.08.2021
4	Last date for online correction of Applications	18.08.2021
5	Publication of Final Rank List and First Allotment	25.08.2021
6	Last Date of Reporting/Joining based on allotment list	31.08.2021
7	Second allotment	04.09.2021
8	Last date of reporting/ joining based on 2 nd allotment	08.09.2021
9	Third allotment	11.09.2021
10	Commencement of First semester class & Induction Programme	15.09.2021
11	Last date of reporting/ joining based on 3 rd allotment	16.09.2021
12	First Spot Admission (District wise at Nodal Polytechnic Colleges)	22.09.2021 to 25.09.2021
13	Second Spot admission (if any)	28.09.2021 to 29.09.2021
14	Admission closes	30.09.2021

CONTENTS

Clause	Item	Page No
1	Introduction	5
2	Programmes, Institutions & Seats	5
3	Duration of Diploma Programmes	7
4	Prospectus & Application Fee	7
5	Reservation of seats	7
6	Tuition Fee Waiver Scheme	13
7	Eligibility for Admission	14
8	General Conditions	14
9	Submission of application	15
10	Selection of Candidates	19
11	Centralised Allotment Process	22
12	Fee Details	27
13	Annexures	

ANNEXURES

Sl. No	Annexure No	Title
1	I	List of Polytechnic Colleges, Programmes & Institution Codes
2	II	Programme and Codes
3	III	Community & Codes
4	IV	VHSE Courses Considered for Reservation under VHSE quota
5	V	Special Reservation & Codes
6	VI	List of SC/ST/OEC & SEBC Communities
7	VII	Form of Certificate of School Studies
8	VIII	Form of Certificate for claiming special reservation under quota for Ex-Servicemen(XS)/Dependent of Defence personnel killed/missing/disabled in action (DK) Dependents of Defence Personnel Killed/Missing/Disabled in Action quota.
9	IX	Form of Certificate for claiming reservation under Quota for Children of Serving Defence Personnel(SD)
10	X	Form of Certificate for claiming reservation under Quota for Children of Serving CRPF personnel
11	XI	Form of Certificate from Village Officer for claiming reservation under Orphan (OR) quota
12	XII	Undertaking from the Students as per the provisions of Anti Ragging Verdict by the Hon. Supreme Court
13	XIII	Form of Authorisation letter to be submitted by Authorised representative/ Proxy of Candidate.
14	XIV	Form of undertaking for CBSE candidates.
15	XV	General guidelines for spot admission
16	XVI	Income and Asset Certificate to be produced by Economically Weaker Sections
17	XVII	Certificate of Fitness for claiming reservation under PWD
18	XVIII	Eligibility conditions for Admissions under special schemes

1. INTRODUCTION

The prospectus for the admission to the Diploma programme for the academic year 2021-22, approved by the Government of Kerala, is published herewith. It contains general information and rules related to the admission process and other connected matters. Candidates are requested to go through the prospectus carefully and acquaint themselves with all the relevant information relating to the admission. The prospectus issued in earlier years is not valid for the academic year 2021-22.

The prospectus sets out the rules and regulations for the selection and admission for the Six Semester Diploma Programmes conducted by various Polytechnic Colleges under the Department of Technical Education and IHRD within the state of Kerala. Admissions to these Programmes are regulated on the basis of merit as assessed by giving weightage to the marks/grades obtained in the qualifying examination. All reservation rules in force are also applicable.

This Prospectus is subject to modification/ addition/ deletion as may be deemed necessary by the Government.

The submission of applications will be online.

Separate application shall be submitted for the following categories of seats.

Submission of application will be complete only after the online remittance of application fee successfully.

- i) Application for merit seats in Government/ Government Aided Programmes/ Government seats in Self-Financing Programmes/ Special batch of Hearing Impaired (HI)
- ii) Applications under NCC quota.
- iii) Applications under Sports quota.
- iv) The candidates seeking admission for the management seats under Aided programmes and management seats in Self-Financing Programmes shall submit application online (by paying the application fee online) through the link “**MANAGEMENT QUOTA**” in the website. Take a print out of the application and submit the same at the respective institutions.

2. PROGRAMMES, INSTITUTIONS & SEATS

2.1 There will be two streams of diploma programmes.

Stream 1: Diploma in Engineering & Technology.

Stream 2: Diploma in Commercial Practice and Diploma in Computer Application & Business Management.

2.2 The list of Polytechnic Colleges and the various programmes/ branches offered during the academic year 2021-22 is appended as Annexure-I.

2.3 There will be special batches for Hearing Impaired students at Govt. Women's Polytechnic College, Thiruvananthapuram, Government Polytechnic College, Kalamassery and Kerala Government Polytechnic College, Kozhikode. The programmes offered under this category during the academic year 2021-22 is appended in Annexure-I.

2.4 Categorization of Seats

2.4.1 Merit Seats: These are the seats against which the Department makes allotment through the State Institute of Technical Teachers Training & Research (SITTTR). Merit seats are available in all the Government/ Government Aided Polytechnic Colleges/ Government Controlled Self financing Polytechnic Colleges (IHRD) / Private Self financing Polytechnic Colleges.

2.4.2 Management Seats in Aided Polytechnic Colleges: These are the seats set apart in the aided institutions, to be filled up by the management concerned. 15% of sanctioned intake of each Programme is set apart under this category. The selection to these seats are at the discretion of the managements concerned from among the applicants who satisfy eligibility conditions as laid down in clause 7 and the selection list is subject to the approval of the Joint Director of the respective Regional Directorate / Deputy Director (General) of the Directorate of Technical Education.

2.4.3 Management Seats in Private Self-Financing Polytechnic Colleges : These are the seats set apart in the Self Financing Programmes to be filled up by the management concerned. 50% of sanctioned intake of each Programme is set apart under this category. A select list will be prepared from among the applicants who satisfy the eligibility conditions as laid down in clause 7. The select list is subject to the approval of the Joint Director of the respective Regional Directorate/ Deputy Director (General) of the Directorate of Technical Education.

Note:-1. Self-financing programmes are available at Self-Financing Colleges and at select Aided Polytechnic Colleges.

2. Application details of all the students admitted in the Management Quota shall be entered in the admission portal before the closure of admission. The admission shall abide by the eligibility conditions prescribed in this prospectus. Admissions not obeying the eligibility conditions as per this prospectus will be cancelled and the consequences shall be borne by the Head of the institution/Management.

3. Duration of the Diploma programmes

Diploma programmes are of 6 semesters duration spanning a period of 3 years. For Tool & Die Engineering, students have to undergo mandatory twelve month “In-plant training” (in addition to 3 years) as part of the programme.

4. Prospectus & Application Fee

The prospectus is available in the website www.polyadmission.org and can be downloaded free of cost.

The application fee shall be Rs. 150/-. (For scheduled Caste/Scheduled Tribe candidates, it shall be Rs. 75/-). The application fee shall be remitted online while submitting the application.

5. Reservation of Seats

Reservation of seats under different categories is given below. The candidates must possess the requisite educational qualifications mentioned under clause 7 in the prospectus.

5.1 Reservation for Differently abled (Persons with Disabilities): 5% of the seats available in each Programme are reserved for the differently abled candidates with disabilities as mandated in section 32, chapter VI of the Persons with Disabilities Act 2016. **Person with disability means person suffering from not less than 40% of disability certified by the Medical Boards constituted by the Government of Kerala.** Candidates with minimum disability of 40% will be eligible to apply under this category.

The selection of candidates under this category will be based on the rank and physical suitability, and not on the basis of the degree of disability. **Those candidates seeking admission to this quota shall have to produce a certificate as issued by the Medical Board pertaining to their disability and also submit a “Certificate of Fitness” proving their fitness for undergoing the Diploma Programme in the format as given in Annexure XVII.**

Note: For example, if a candidate is claiming reservation under low vision, then the candidate has to produce a certificate from the Medical Board as well as a fitness certificate as in Annexure XVII from the Ophthalmologist.

5.2 Reservation for the THSLC holders: 10% of the seats available in all Engineering & Technology Programmes (Stream I) are reserved for THSLC holders.

5.3 Reservation for VHSE Candidates: 2% of the seats available in each programme, subject to a minimum of one seat are reserved for the candidates who have successfully completed VHSE with eligibility for higher studies at all Polytechnic Colleges. VHSE qualified applicants will be considered only for select Diploma programmes academically related to the VHSE trade. The list of VHSE courses and related Diploma programmes is detailed in Annexure IV.

5.4 Special Reservations:-Various categories of Special reservation are detailed below and the number of seats available under each category is included in Annexure V.

5.4.1 Reservation for Nominees – These are the seats set apart for the nominees of Union Territories – Andaman & Nicobar Islands and Lakshadweep. The authorities concerned will forward the nomination to the Director of Technical Education, Thiruvananthapuram in a consolidated list. Piecemeal proposals will not be considered. **Such candidates shall approach the authorities concerned and need not apply online.**

a. Nominees from Union Territory of Andaman & Nicobar Islands [AN]
:These seats are reserved for the candidates from Union Territory of Andaman & Nicobar Islands. Nominations to these seats will be made by the Administration of the Union Territory.

b. Nominees from Lakshadweep [LD]:These seats are reserved for the candidates from Lakshadweep. Nominations to these seats will be made by the Administration of the Union Territory.

5.4.2 Children of Ex-Servicemen [XS]: Applicants for reserved seats for the children of Ex-servicemen (retired from Army/Navy/Air force) belonging to Kerala state should invariably produce a certificate showing discharge from the service, from the military authorities'/Rajya/ Zillah Sainik Welfare Officer or other competent authority. See annexure VIII.

5.4.3 Dependent of Defence personnel Killed/ Missing/ Disabled in action [DK]: One seat is reserved in selected Polytechnic Colleges for the child/widow of the defence person killed in action/missing in action/disabled either during war hostilities or in peace time. Applicants to this category should invariably produce a certificate showing he/she is the son/ daughter/ widow of the defence person who was killed in action or missing in action or disabled, from the military authorities or Zillah Sainik Welfare Officer or other competent authority in the prescribed format in Annexure VIII. In the case of disabled personnel, the certificate should specify that the person concerned was/is in receipt of disability pension.

5.4.4 Children of Serving Defence Personnel [SD]: Seats are reserved for the children of serving defence personnel belonging to Kerala serving in Indian Military (serving in Army/Navy/Air force). They should produce a certificate from Military authorities showing that the applicant is the son/daughter of serving defence personnel, with details of the station where he/she works at present in the prescribed format in Annexure IX. Certificate obtained for other purposes will not be considered.

5.4.5 Children of CRPF Personnel [CP]: Seats are reserved for the children of serving CRPF personnel from Kerala. They should produce a certificate from the commanding officer under whom they are serving, showing that the applicant is the son/daughter of CRPF personnel, with details of the station where he/she works at present in the prescribed format in Annexure X. Certificate obtained for other purposes will not be considered.

5.4.6 Anglo Indian Community [AI]: The candidate claiming reservation under this quota should produce,

A certificate from the Village Officer/ Tahasildar to the effect that he/she belongs to Anglo Indian community and an income certificate of below Rs. 8lakhs.

Or

A non-creamy layer certificate which includes the caste as Anglo Indian.

5.4.7 Certificate holders in Textile Technology [TX]: Certain seats in Textile Technology programme are reserved for the candidates having Textile Technology Certificate recognized by the State Board of Technical Education, Kerala state.

5.4.8 Transgender candidates [TG]: - 1 seat in the Automobile Engineering Programme at Govt Polytechnic College, Kalamassery is reserved for Transgenders. For availing this seat, the candidate has to submit the hard copy of the online application along with the Medical Certificate substantiating the claim, to the Principal of that institution.

5.4.9 Nominees of Motor Vehicle Department [MD]: Certain seats are reserved in Automobile Engineering Programme for the permanent employees (who are fully eligible for admission to Diploma programmes as per Clause 7) of Motor Vehicle Department of Kerala State. Nominations to these seats will be made by the Motor Vehicles Department. The distribution of seats is shown in Annexure V. The authority concerned will forward the nomination to the Director of Technical Education, Thiruvananthapuram in a consolidated list along with the original applications. Piecemeal proposals will not be considered. Such candidates shall approach the authorities concerned and need not apply online to claim the reservation.

Note:-For applying to seats mentioned under clauses 5.4.2 to 5.4.8, the online mode is to be followed.

5.4.10 Sports Quota [SP]:

The candidates seeking admission under sports quota shall submit application online (by paying the application fee online) through the link "SPORTS QUOTA" in the website. Take a printout of the application and send it with the attested copies of relevant certificates to "**The Secretary, Kerala Sports Council, Thiruvananthapuram – 695001**" before the last date of submission of the application. The nominations to these seats will be made by the Kerala Sports Council. Application for sports quota will not be considered for selection under General quota. Such candidates who wish to apply under General Quota should submit separate online application. Those shortlisted candidates have to attend an interview at the Directorate of Technical Education, Thiruvananthapuram or any other location decided by the Director of Technical Education on a date which will be announced later. Only those who attend the interview will be considered for Sports Quota seats.

5.4.11 NCC Quota [CC]:

The candidates seeking admission under NCC quota shall submit application online (by paying the application fee online) through the link "NCC QUOTA" in the website. Take a printout of the application and send it

along with the attested copies of relevant certificates to “**The NCC Directorate (Kerala & Lakshadweep), PB No 2212, Thiruvananthapuram**” through the respective unit officer in which they have enrolled as a cadet, before the last date of submission of application. The state level committee, on the basis of the norms approved by the government will award marks for the candidates according to their proficiency in NCC. The maximum marks for proficiency will be 500. The Deputy Director General, NCC, shall forward the list of candidates with their marks to the Director of Technical Education to reach on a date fixed by the Director of Technical Education. Those shortlisted candidates have to attend an interview at the Directorate of Technical Education, Thiruvananthapuram or any other location decided by the Director of Technical Education on a date which will be announced later. Only those who attend the interview will be considered for NCC Quota seats.

The Director of Technical Education shall prepare a rank list for the candidates under the NCC quota by adding the marks out of 500 awarded to the candidates for proficiency in NCC to the marks out of 500 based on the weighted grade point average calculated from the marks obtained in the qualifying examination. So the candidates would be eligible for maximum marks of 1000. The merit list would be prepared on the basis of the index marks of the candidate computed as above and published separately.

At the time of preparation of the merit list, if there is any tie in the total marks, it will be resolved by the same principle of resolution of tie for the preparation of the Diploma admission rank list.

Application for NCC quota will not be considered for selection of merit seat. Such candidates who also wish to apply for merit seat should submit separate application.

5.4.12 Orphan Quota [OR]: The candidates seeking admission in the Orphan quota should attach a certificate obtained from the Registered Orphanage and counter signed by the District Social Justice Officer that he/she is an orphan in the prescribed format in Annexure XI.

Note: - If there are no candidates eligible for seats under special reservation (under clause 5.4), then those seats will be filled from the merit list in the subsequent allotment/ spot admission.

5.5 Special Scheme: Admissions under this scheme shall be done in the institutions concerned. The eligibility conditions (apart from clause 7) for admission to these programmes are listed in Annexure XVIII.

5.5.1 Special Batch for Hearing Impaired Candidates:- Admission to special batch for hearing impaired candidates are offered in **Government Women's Polytechnic College Thiruvananthapuram, Government Polytechnic College**

Kalamassery and Kerala Government Polytechnic College Kozhikode. The selection of candidates under this category will be based on the merit, and not on the basis of the degree of disability.

5.5.2 Differently abled candidates (under PWD Scheme):-In addition to the reservation as per clause 5.1, certain seats are available at **Government Polytechnic College, Kottayam and Sree Rama Government Polytechnic College, Thiriprayar** for differently abled candidates. (Number of seats available under this scheme will be published by the respective institution subject to AICTE Approval and sanction from MSME).

5.6 Allotment of remaining seats: Leaving the seats set apart for management quota for the Aided/Self-financing Institutions and reservations (Clause 5.1 to 5.5), the remaining seats will be distributed as mentioned below as per G.O(P) 208/66/Edn dt 2.5.1966, G.O (MS) No. 95/08/SCSTDD Dated.06/10/2008 and GO(Ms) No: 10/2014/BCDD dt 23/05/2014 and as modified from time to time.

5.6.1 Seats reserved for Economically Weaker Sections in General Category

As per the G.O (MS) No.2/2020/P&ARD dated 12.02.2020 and G.O.(MS)No.5/2020/P&ARD dated 03.03.2020, Government of Kerala have decided to implement reservation for Economically Weaker Sections in general category (EWS) to all Higher educational institutions other than minority institutions, where reservation to other backward classes are provided. 10% seats are reserved in each program for candidates belonging to Economically Weaker Sections and who are not eligible for other community reservations. A certificate in the format as given in annexure XVI should be produced for availing this reservation.

5.6.2 Open merit in the state: 50% of the seats will be filled up purely on merit irrespective of the category/community to which the candidate belongs.

5.6.2 The remaining 40% of the seats will be reserved for socially and Educationally Backward Class (SEBC), scheduled Castes and Scheduled Tribes as given below.

Sl. No.	Category	Code	% of seats
1	Ezhava	EZ	9%
2	Muslims	MU	8%
3	Other Backward Hindus	BH	3%
4	Latin Catholics and Anglo Indian	LA	3%
5	Dheevera& related Communities	DV	2%
6	Viswakarma& related communities	VK	2%
7	Kusavan& related communities	KN	1%

8	Other Backward Christians.	OX	1%
9	Kudumbi	KU	1%
10	Scheduled Castes	SC	8%
11	Scheduled Tribes	ST	2%
Total			40%

- a. Candidates belonging to SEBC as per Government order (Kerala) in force claiming reservation under SEBC quota should invariably produce a valid Non-Creamy layer certificate from the authority concerned.

Or

- (i) Valid Community certificate from village officer of Kerala state.
 - (ii) Valid Income certificate showing annual family income is less than or equal to Rs. 800000/- (Rupees Eight Lakhs) from Village officer of Kerala state.
- b. The permitted names of castes and communities under SEBC are given in Annexure VI or as per Government directions from time to time.
- c. Reservation under SEBC for children of inter-caste married couple: Children of inter-caste married couple with either the father or the mother belonging to a community included in SEBC list, or with father and mother belonging to different communities, both of which are included in the SEBC list, are eligible for reservation under SEBC. Such candidate should furnish "Inter-caste Marriage Certificate" from the Village Officer. They have to produce non-creamy layer certificate for claiming communal reservation. Candidates with father and mother belonging to different communities, both of which are included in the SEBC list, can avail communal reservation under any one of the communities of their parents. The community claimed is to be mentioned by the candidate in the relevant column of the application. (For example a candidate born out of inter-caste marriage between an Ezhava and a Muslim can claim the reservation benefits applicable either to Ezhava or to Muslim. The claim for reservation benefit is applicable either to Ezhava or to Muslim only and not against both). The claim made in the application form will be final and cannot be changed subsequently. Candidates with one of the parent belonging to a community coming under SEBC need to produce the community and non creamy layer certificate of that parent who belongs to SEBC for reservation under SEBC quota.
- d. Candidates who are children of inter-caste married couple of whom one is SC/ST, will be eligible for educational and monetary benefits admissible to SC/ST as per section 2 (ii) of GO (MS) No.25/2005/SCSTDD dated

20.06.2005 and as modified by G.O (MS) No.109/2008/SCSTDD dated 20-11-2008, and will be granted the same, based on the community shown in the marriage certificate issued by the Revenue Officials.

- e. Candidates claiming reservation under Scheduled Castes/ Scheduled Tribes quota should obtain the caste/ community certificate from the Tahsildar concerned of Kerala state. The names of castes and communities approved by the Government of Kerala under SC/ST categories are given in Annexure VI or as per Government directions from time to time. **The names of castes and communities of candidates claiming reservation under Scheduled Castes / Scheduled Tribes which are not included in Annexure VI or as per Government directions from time to time are invalid.**

5.7 Other General rules for reservation

- 5.7.1 The seats un availed by the Scheduled Castes (SC) candidates will be allotted to Scheduled Tribes (ST) candidates and vice versa.
- 5.7.2 The seats un availed by the SC/ST candidates shall be filled by Other Eligible Community(OEC) candidates listed in the Annexure to G. O. (MS) No. 14/2017/BCDD dated 02/08/2017.If any seat continue to remain unfilled, that will be allotted to Open Merit.
- 5.7.3 If any seats in the reservation quota (Under Clause 5.1 to 5.4) are left un availed by the candidates belonging to the respective categories, such seats shall be filled up from open merit quota.
- 5.7.4 The admission to SC/ST candidates will be provisional and subject to scrutiny and verification by KIRTADS. If at a later stage, the claim for reservation under this category is found false, the admission will be cancelled and appropriate criminal proceedings against the candidate will be initiated.

6. Seats under other schemes

6.1 Seats under Tuition Fee Waiver Scheme (AICTE scheme)

In addition to the sanctioned intake,5% seats in each programme at every Polytechnic College are provided under the Tuition Fee Waiver Scheme for candidates whose family income from all sources does not exceed Rs.8.00 Lakhs. The allotment to these seats will be based on merit.

- Candidates desirous of availing the seats under Tuition Fee Waiver Scheme for Economically Backward categories (irrespective of community) should make necessary entries in the online application form. The seats under this category are available only to candidates whose annual family income is less than/equal to Rs. 8,00,000(Eight lakhs only). The original of the valid income certificate should be produced at the time of admission.
- Students who joined a programme of study under Tuition Fee Waiver Scheme, on changing to a higher option under a different scheme, are

required to pay the tuition fee as applicable to the scheme under which new admission is availed.

7. Eligibility for Admission

7.1 a. The candidate should be a citizen of India.

b. The candidate should be a native of Kerala or have undergone the qualifying examination from an institution in Kerala State or his/her parent should be a permanent employee in Central/State/Quasi Government/Public Sector undertaking in Kerala State.

c. The candidate should have passed SSLC/THSLC or equivalent examination, with eligibility for higher studies.

Note:-i. Candidates who have passed qualifying examination with Mathematics, English and Science subjects are eligible to apply for both stream I and stream II.

ii. Candidates who have passed qualifying examination with Mathematics and English are eligible to apply for stream II.

7.2 Candidate who has taken more than two chances to secure eligibility for higher studies in SSLC/THSLC or equivalent examinations is not eligible for admission. Appearances for “Betterment” or “SAY” examination will not be considered as a chance.

7.3 For CBSE/ICSE/Open school candidates the Marks/Grades obtained in Science is considered for calculating grade in the place of Physics and Chemistry. As per Circular No. Acad 03/2019 dated 10th January 2019, CBSE school candidates who have passed qualifying examination with Mathematics-Standard are only eligible to apply for stream I and stream II.

Note:- In the case of CBSE candidates, only the certificates of Board examination shall be accepted as qualifying certificate and such candidates shall submit an undertaking as shown in annexure XIV at the time of admission. This undertaking need only be submitted by candidates who have passed CBSE Xth during the period 2010-2018.

7.4 Hearing Impaired candidates with 60dB or above hearing loss in better ear who have passed SSLC/THSLC or equivalent examination, with eligibility for higher studies are eligible to apply for admission to Special Batches for Hearing Impaired.

8. General Conditions

8.1 Candidates have to submit the applications as detailed in this prospectus.

8.2 The rank list will be prepared based on the index mark and the allotment list will be prepared on the basis of the index mark, option exercised and applicable reservation, if any.

8.3 In each of the 3 allotments, an excess of allotment of an arbitrary percentage of excess seats will be made if required (upto 20% based on the demand and previous year's admission to a particular programme to respective institution).

This is only to expedite the admission process. Hence mere inclusion in the allotment list does not guarantee a seat for the candidate.

- 8.4 For candidates who have secured eligibility for higher studies in the second chance, penal point of 0.5 will be deducted for index score calculation.
- 8.5 For the candidates who are natives of aspirational district namely Wayanad or if they have studied VIII, IX and X standards and appeared the qualifying examination from the above district, a bonus point of 0.5 will be awarded for the index score calculation for their selection in the respective aspirational district.
- 8.6 The index score is obtained after subtracting the penal points if any and adding bonus points if any from/to the Total Grade Point Average (TGPA).
- 8.7 A candidate who is already a student of a Diploma programme (other than final year students) can seek admission to a Diploma programme as a fresh candidate. If such candidate is selected for admission he/she will be permitted to join in the first semester of the programme and shall attend all the examinations as a fresh candidate.

8.8 Uniform

Boys	Combination of blue and white checked half-sleeve shirt and formal black pants
Girls	Black churidar with blue and white checked top and black waist coat. In workshops/laboratories, girls have to wear black pants and blue and white checked shirts with black over coat compulsorily.

The above prescribed uniform is compulsory on all days for students of Polytechnic Colleges including self-financing Polytechnic Colleges subject to Government approval. Students are expected to come to the college neatly dressed.

- 8.9 All candidates shall be accompanied by their parent/guardian at the time of admission.
- 8.10 All candidates selected for admission and their parent/guardians should give a combined undertaking in the prescribed format (Annexure XII) that he/she was not involved in any ragging activity in the past and that he/she would not indulge in it in future. If the undertaking is violated, the students are liable to be expelled. **(Directives of the Hon'ble Supreme Court of India)**
- 8.11 Admission to Women's Polytechnic Colleges is restricted to female candidates only.

9. Submission of Applications

- 9.1 Application for admission shall be submitted online through the website **"www.polyadmission.org"**
- 9.2 It can be submitted from any computer having internet connection.
- 9.3 Online Help Desks are set up at all Polytechnic Colleges. Trained staff members are deputed at the Help Desk to assist the candidates in filling the application form. This will reduce the errors which may happen while filling the application

form. Contact numbers of the members of the Help Desk will be available in the website.

- 9.4 While submitting the application online, the candidates should keep with them the copies of documents to prove their eligibility (See clause 7), claims for reservations (See Clause 5) and enter the relevant details in the online application form. This will avoid the chances of furnishing wrong and incomplete information. **Claims not included in the applications will not be considered.**

9.5 Procedure for submitting the application is mentioned below:-

- i). **Application for Merit Seats in Government / Government Aided Programmes / Government Controlled Self financing [IHRD] (with higher fee) / Government Seats in Self Financing Programmes (with higher fee) / Special Batch of Hearing Impaired (HI)**

- **Fill up the applications online at the website link “ONLINE SUBMISSION”.**
- **Remit the application fee online.**
- **You will receive SMS on your registered mobile on the successful submission of your application. Candidates can take print out of the application at any time.**
- **For assistance, kindly call the online Help Desk set up at any Polytechnic College (No need to submit the hard copy of the application).**

ii) Application under NCC Quota

Submit the applications online at the website link “**NCC QUOTA**” and remit the application fee online. Take the printout and submit it to **The NCC Directorate (Kerala & Lakshadweep), PB No 2212, Thiruvananthapuram** through the respective Unit Officer with attested copies of all relevant certificates. (See clause 5.4.11).

iii) Application under Sports Quota

Submit the application online at the website link “**SPORTS Q U O T A**” and remit the application fee online. Take a printout of the application and send it with the attested copies of relevant certificates to “**The Secretary, Kerala Sports Council, Thiruvananthapuram – 695001**” before the last date of submission of the application. (See clause 5.4.10)

9.6 Certificates issued after the last date of submission of application will not be accepted under any circumstances.

- 9.7 The candidates will have to exercise their options, in the order of their preference in the online application form. Candidates can exercise a maximum of 30 options.

(Note: - An option is a combination of an institution and a programme)

9.8 Candidates can verify the status of their application in the website. After the publication of the trial allotment list, candidates will be given an opportunity to modify ie, add / delete / rearrange their options online. This is a onetime opportunity and has to be exercised within the given time. For this purpose an OTP will be sent to the registered mobile number. No further corrections will be permitted thereafter.

9.9 Complaints if any, regarding the status of application should be brought to the notice of the Principal of any of the Govt./Aided/ IHRD Polytechnic College.

9.10 The candidates seeking admission for the management seats under Aided programmes and management seats in Self-Financing Programmes shall submit application online (by paying the application fee online) through the link **"MANAGEMENT QUOTA"** in the website. Take a print out of the application and submit the same at the respective institutions. Application for management quota will not be considered for selection under Merit seats. Those candidates who wish to be considered for merit seats should submit online application as mentioned in clause 9.5.

9.11 Any wrong information given in the application will lead to the forfeiture of candidature. The Department of Technical Education will not be responsible for any inconvenience caused to the candidate due to wrong/ incorrect/ incomplete entry or incorrect claim in the application form.

9.12 **Details of Certificates/ Documents to be submitted at the time of online submission of application in addition to AADHAR number.** (The candidates are required to enter the number, date of the certificate and name/designation of the issuing authority in the online application)

Sl No.	Purpose	Certificate Required
1	To Prove date of birth	SSLC/ THSLC or equivalent examination.
2	To prove the educational	Mark list of SSLC/THSLC or equivalent certificate.
3	To claim reservation Under VHSE category	Mark list of VHSE
4	To claim bonus point in case of candidate belonging to aspirational district of Wayanad	a. Nativity/ Domicile certificate from Village Officer OR c. Certificate from the Head of the institution where the candidate had undergone his/her study from VIII std. to X std. and appeared for qualifying examination in the prescribed format (Annexure VII)

5	To prove that the applicant is a Keralite	<p>a. SSLC or equivalent showing the place of birth of the candidate is in Kerala</p> <p>OR</p> <p>b. Passport of the candidate issued by the Government of India, showing the place of birth in Kerala.</p> <p>OR</p> <p>c. Birth certificate from the competent authority (Panchayath/ Municipality/Corporation) to register the birth of candidate or either of the parents (in which case corroborative certificate to establish the relationship between the parent and the candidate is necessary) showing place of birth in Kerala, to be issued by a competent authority.</p> <p>OR</p> <p>d. Certificate of residence from the Village Officer/ Tahsildar to the effect that the candidate has been a resident of Kerala state for a continuous period of five years within a period of ten years.</p> <p>OR</p> <p>e. SSLC or equivalent certificate to show that the candidate has undergone the qualifying examination after studying 8th to 10th standard from an institution in Kerala.</p> <p>OR</p> <p>f. Certificate issued by the employer that any of the parents of the candidate is working in Central/State/Quasi Government / Public Sector undertaking in Kerala state, specifying the place and district in Kerala where that firm/office is located.</p>
6	To claim Community reservation under SEBC	<p>Valid non – creamy layer certificate issued by the concerned authority.</p> <p>or</p> <p>Valid community certificate and income certificate issued by competent authority.</p>
7	To claim Community reservation under SC/ST	Valid C ommunity certificate issued by the Tahsildar
8	To claim Special Reservation	Certificate from the Competent authority in support of the special Reservation claimed. (See clause 5.4)

9	To claim reservation Under “Differently abled Person with	Medical certificate from the Medical Board as stipulated in clause 5.1
10	To claim reservation Under the Tuition Fee Waiver scheme for Economically backward categories	Valid income certificate from Concerned Village Officer to the effect that the Annual family income is less than or equal to Rs.8,00,000/-or within the limit fixed by Govt. From time to time
11	To avail reservation under EWS	Original of the Income & Asset certificate from Village Officer in the format as given in Annexure XVI
12	To claim eligibility in The Special batches for Hearing Impaired	Medical certificate from the Medical Board as stipulated in clause 5.5

Note: Certificates issued by the competent authorities of Kerala State or as notified by the Government from time to time only is valid.

10. Selection of Candidates

10.1 Selection is based on the grade point secured by the candidate in SSLC/THSLC or equivalent Examination. For the students who have passed qualifying examination under the old scheme (prior to Grading System), marks are to be converted to 9 point grade scale as detailed below

Grade	A+	A	B+	B	C+	C	D+
% of Marks	>=90	>=80	>=70	>=60	>=50	>=40	>=30
Point	9	8	7	6	5	4	3

Note: For those who have passed the qualifying examination under the old scheme (prior to Grading System), and with marks for individual papers with more than 30%, and have the eligibility for higher studies, will be considered to have passed the paper in D+ grade for calculating the grade point. **In case of CBSE, if marks and grades are available in the mark list, only the marks will be considered for arriving the grade point.**

Calculation of weighted grade point average and index

Stream I

- The Weighted Grade Point Average 1 (WGPA1) is the average of sum of grade points of Mathematics, Physics & Chemistry multiplied by 0.85.

$$\text{WGPA1} = \frac{\text{Sum of Grade Points of Mathematics, physics, chemistry and English} \times 0.85}{\text{No. of papers covering Mathematics, physics, chemistry and English}}$$

- The Weighted Grade Point Average 2 (WGPA2) is the sum of grade points of subjects other than Mathematics, Physics, Chemistry & English multiplied by 0.15 and divided by number of subjects other than Mathematics, Physics, chemistry & English.

$$\text{WGPA2} = \frac{\text{Sum of Grade Points of Subjects other than Mathematics, physics, chemistry and English} \times 0.15}{\text{No. of papers other than Mathematics, physics, chemistry and English}}$$

- The sum of WGPA1 and WGPA2 will yield Total Grade Point Average (TGPA)
i.e. $\text{TGPA} = \text{WGPA1} + \text{WGPA2}$

Stream II

- The Weighted Grade Point Average 1 (WGPA1) is the average of sum of grade points of Mathematics and English multiplied by 0.85.

$$\text{WGPA1} = \frac{\text{Sum of Grade Points of Mathematics and English} \times 0.85}{\text{No. of papers covering Mathematics and English}}$$

- The Weighted Grade Point Average 2 (WGPA2) is the sum of grade points of subjects other than Mathematics and English multiplied by 0.15 and divided by the number of subjects other than Mathematics and English.

$$\text{WGPA2} = \frac{\text{Sum of Grade Points of Subjects other than Mathematics and English subjects} \times 0.15}{\text{No. of papers other than Mathematics and English}}$$

- The sum of WGPA1 and WGPA2 will yield total Grade Point Average (TGPA)
i.e. $\text{TGPA} = \text{WGPA1} + \text{WGPA2}$

Penal Point :**0.5** for candidates who have passed the qualifying examination in second chance.

Bonus Point :For candidates who are natives of aspirational district namely Wayanad or have studied in schools from Std VIII to X from the above district will be awarded 0.5 as bonus point for arriving the index score for their selection in the respective aspirational district.

(Note: Appearances for "Betterment" or "SAY" examination will not be considered as a chance)

Index score for Stream 1 = TGPA for stream I – Penal Point + Bonus Point
Index score for Stream 2 = TGPA for stream II – Penal Point + Bonus Point

Grades/Marks of all papers of a subject will be considered separately if the subject has more than 1 paper in the qualifying examination. Marks of physics and chemistry or science (if physics and chemistry are not shown separately) will be counted wherever applicable.

10.2 Preparation of rank lists

- a. Rank list for centralized allotment will be published in the portal *www.polyadmission.org*.
- b. The rank list of **Stream I** programmes will be prepared on the basis of **Index Score for Stream I** calculated and the allotment will be done strictly on the basis of the rank list for these programmes.
- c. The rank list of **Stream II** programmes will be prepared on the basis of **Index Score for Stream 2** calculated and the allotment will be done strictly on the basis of the rank list for these programmes.

d. Resolution of Tie while ranking:

For the purpose of resolution of Tie, candidate with higher WGPA1 in the stream concerned will be placed higher.

If tie still persists

- i) **Stream I:** Candidates with higher **Average Grade Point (AGP)** in Mathematics (Average Grade Point is the average of various papers that constitute a subject) will be placed higher in the ranking. In case, tie exists further, higher **Average Grade Point (AGP)** in Physics (if physics is not a separate subject, average grade point for science is taken into account) will get priority. If the tie exists further, higher **Average Grade Point (AGP)** in English will get priority. If there is still a tie, the **age** of the candidate will be taken into account and the older will be placed higher in the ranking.
- ii) **Stream II:** Candidates with higher **Average Grade Point (AGP)** in Mathematics will be placed higher in the ranking. If the tie exists further, higher **Average Grade Point (AGP)** in English will get priority. If there is still a tie, the **age** of the candidate will be taken into account and the older will be placed higher than the younger in the rank list.

10.3 Publication of Provisional Rank List: The Provisional rank list prepared by State Institute of Technical Teachers Training and Research, Kalamassery (SITTTR) will be published in "*www.polyadmission.org*" on the date specified. Candidates can also verify their individual rank in the list through the link provided in the website. Candidates are advised to verify the Provisional Rank lists and satisfy themselves regarding their position in the

list, such as inclusion under different categories, eligibility for community/special reservation, option details submitted, etc. If candidate has any complaint it can be corrected online or he/she may approach any of the Govt/Aided/Government controlled self-financing (IHRD) Polytechnic College with relevant documents within the stipulated time after publication of the provisional rank list, for necessary action. Complaint received there after will not be entertained.

10.4 Trial Allotment:- Along with the Publication of Provisional Rank list, a trial allotment list will be published. The candidate can access both the rank list and trial allotment list from website to assess the probability of getting allotment to the programme and college of choice. The candidate has the facility to submit revised options online, if required, within the stipulated time after publication of the Trial Allotment list(see clause 9.8). The allotment details for the previous years for various programmes/institution/category etc can be accessed through the link “LAST RANK OF ALLOTMENT” which can be of help in deciding the options. **Inclusion of name in Trial allotment list does not guarantee allotment to the candidate.**

10.5 Inclusion of name in the rank list will not entitle the applicant for admission for any programme, unless the applicant satisfies the rules regarding the eligibility for admission as laid down in this Prospectus. Furnishing of false particulars would result in the forfeiture of the candidature. If any information furnished along with the application by a candidate are found false or ineligibility for admission detected before or after admission, candidature of the applicant will be withdrawn and admission if any given will be cancelled and any fee (if paid) will be forfeited by the candidate.

11. Centralised Allotment Process (CAP)

11.1 The Centralised Allotment Process will be done through the **Single Window System (SWS)** of allotment to give allotment to various programmes and Polytechnic Colleges, based on the options/re-options exercised by the candidates. Candidates can exercise options to a maximum number of 30 of his/her choice (programme and institution combination) eg: Chemical Engg in Government Polytechnic College, Kalamassery can be one option and Mechanical Engg in Government Polytechnic College, Cherthala can be another option. A maximum of 30 options can be given in an application form. Allotments will be strictly based on the options exercised, rank obtained and eligible reservations. Candidates are advised to exercise options only to those programmes/ colleges which they are sure to join on allotment.

11.2 There will be **three** allotments. The allotment list will be published in the website ***www.polyadmission.org***. Separate Memo will not be sent to the selected candidates.

11.2.1 Spot admissions may be conducted to fill up the remaining seats (if any) after the three allotments. (See Annexure XV for the guidelines.)

11.3 a) General Rules related to allotment process:

1. If a candidate is allotted the first option in respect of programme and institution, he/she is bound to join the allotted option in the stipulated time; otherwise he/she will not be considered for further allotments.
2. If a candidate is satisfied with the offered allotment, even though the same is not his/her first option, he/she can join the allotted option by cancelling all the higher options.
3. If a candidate is not satisfied with the offered allotment,
He/she can retain the allotted seat by registering at any of the Govt/Aided Polytechnic Colleges after the verification of all relevant certificates and wait for higher options. He/she is bound to join the programme allotted in the last allotment, failing which results in the cancellation of allotment.

OR

He/she can wait for higher options in further allotments as in the submitted application. His/her current allotment will be cancelled.

4. If a candidate does not join in the allotted option in the final allotment within the stipulated time, that allotment will be cancelled and he/she may be considered for higher options (as given in the submitted application) in the ensuing spot admissions (if any).
5. All applicants with valid candidature are allowed to attend spot admissions (if any).

12. Procedure Of Admission:- Candidates who wish to join/register for admission at any of the Government/Government Aided/Government controlled self-financing/ Self-Financing(Government Quota) should take the printout of the allotment letter from the website and proceed as follows:

12.1 Candidates who wish to join the allotted option, should report at the allotted Polytechnic College with allotment letter, required fee and the entire original documents (see clause 12.3). Documents comprise of certificates of qualification, fee concessions, and reservations, transfer and conduct certificate. The candidate should submit the documents at the institution and receive the admission slip and receipt for documents after proper scrutiny by the College authorities.

OR

The candidate who wish to register the allotted option, should report at any of the Govt/ Govt Aided Polytechnic College with allotment letter and the entire original documents (see clause 12.3) for verification. Document comprises certificates of qualification, fee concessions and reservations. The College authorities should verify all the certificates, the candidate has claimed in his/her application and register through the admission portal. The College authorities shall ensure that the nativity/caste/community/income certificates etc. are issued by the competent authorities of Kerala State or as notified by the Government from time to time. It is not necessary to collect the certificates/fees from the candidate for registration.

12.2 Candidates are advised to strictly adhere to the date and time of his / her joining. **No extension of time for joining the college will be granted under any circumstance.** A candidate who does not turn up for joining as per allotment, at any of Government/Govt. Aided/IHRD/Self-financing Polytechnic College within the time notified, will forfeit his/her chance for admission as per the current allotment.

Note:-If a candidate is not able to attend in person at the Polytechnic College on the reporting date on genuine reasons, the Parent/ Guardian, or any authorized person can act as proxy at the risk of the candidate, on production of authorization letter in the form given in Annexure XIII along with required original documents.

12.3 Documents to be submitted at the time of Admission

Sl. No.	Purpose	Nature the of Certificate Required
1	Proof of date of birth	Original certificate of SSLC/THSLC or equivalent examination.
2	Proof of educational qualification	Original mark list of qualifying examination SSLC/THSLC or equivalent with a Photocopy of it.
3	To claim reservation for VHSE	Original VHSECertificate
4	To claim bonus point in case of candidate belonging to aspirational district i.e Wayanad	a. Nativity/ Domicile certificate from Village Officer OR b. Certificate from the Head of the institution where the candidate has undergone his/her study from std.VIII to X in Wayanad and appeared for qualifying examination in the prescribed format (Annexure VII)

5	To prove nativity	Original of Certificates required as per clause 9.12(5)
6	To avail community Reservation as SC/ST	Original of the Community certificate issued by the Tahsildar concerned.
7	To avail Community reservation in case of SEBC	Valid Non-Creamy layer certificate from the authority concerned. OR Valid community certificate and income certificate with income not more than Rs. 8 Lakhs issued by competent authority
8	To avail community reservation as SEBC/ SC/ ST for the children of Inter caste marriage couple	Original of Inter caste marriage certificate in the prescribed format from the authorities concerned. Income certificate/ Non-Creamy layer certificate in case of SEBC Original of the Community certificate issued by the Tahsildar concerned in the case of SC/ST
9	To avail special reservation under Clause 5	Original certificates from the competent authority in support of the special reservation claimed.
10	To avail reservation Under "Person with Disabilities" (As per clause 5.1)	a. Medical certificate from the medical board constituted by Government of Kerala to prove disability of minimum 40% as given in clause 5.1 b. Fitness certificate from Government Medical officer not below the rank of an Asst. Surgeon to the effect that the candidate is fit enough to undergo the programme chosen in the Polytechnic College.
11	To avail reservation under the Tuition Fee Waiver Scheme for Economically backward categories	Original of the income certificate from concerned Village Officer to the effect that the annual family income is less than /equal to Rs.8,00,000 or within the limit fixed by Government from time to time
12	To avail reservation under EWS	Original of the Income & Asset certificate from Village Officer in the format as given in Annexure XVI
13	To attend admission in absentia.	Authorization letter in prescribed format (Annexure XIII) and all original certificates

14	To claim eligibility in the special batches for Hearing Impaired	a) Original Medical Certificate from the Medical Board as stipulated in clause 5.5.1 b) Fitness certificate from Government Medical officer not below Asst. Surgeon to the effect that the candidate is fit enough to undergo the programme chosen in the Polytechnic College.
15	For educational fee concession	1. Original of the income certificate from Village Officer concerned to the effect that the annual family income is less than /equal to Rs. 1,00,000 or within the limit fixed by Government from time to time 2. Valid community certificate.

Note: 1. AADHAR card should be produced at the time of admission.

2. Candidates **WILL NOT** be given any chance to produce the original documents/certificates after the date of admission.

3. Certificates issued by the competent authorities of Kerala State or as notified by the Government from time to time will only be considered.

4. Validity of various certificates from the date of issue is as given below or as notified by the Government from time to time :

- i. Caste/community certificate - 3 years
- ii. Income certificate - 1 year
- iii. Non creamy layer certificate - 1 year
- iv. Fitness Certificate - 1 year

13. FEE DETAILS

13.1 Fee for the various programmes in Government/ Aided Polytechnic Colleges will be as follows.

Fee Component	Amount	Remittance
Admission Fee	Rs.220	At the time of Admission
Tuition Fee	Rs. 830/- per semester	Beginning of Each semester
Special Fee (Revenue Portion)	Rs.780/Year	Beginning of odd semester
Special Fee (PD Portion) [1. Athletic fee : 160 2. Visual Education fee : 10 3. Association Fee: 60 4. Magazine Fee : 100 5. Stationary fee : 60 6. Youth Festival Fee : 110 7. Calendar/Diary fee : 20 8. Union Fee : 80]	Rs.600/Year	Beginning of odd semester
Student Amenities Fee	Rs.350/Year	Beginning of odd semester
Caution Deposit (Refundable)	Rs 1000 /-	At the time of Admission

13.2 Fee for Government controlled self-financing (IHRD) Polytechnic College

Fee Component	Amount	Remittance
Admission Fee	Rs.500/-	At the time of Admission only
Tuition Fee	Rs.18000/-per year	Rs.4500 x 4 instalments
Special Fee	Rs.3000/Year	Rs.750 x 4 instalments
Student Amenities Fee	Rs.500/Year	Beginning of odd semester
Examination Fee	Rs. 400/- per year	Rs. 100 per instalment, to be paid along with each instalment of tuition fee.
Caution Deposit (Refundable)	Rs.1500 /-	At the time of Admission only

13.3 Fee for Government seat & Management seat in self-financing Polytechnic College

Fee Component	Amount	Remittance
Tuition Fee (For Government Quota Seats)	Rs. 22,500/- per year	At the time of Admission
For Management Seats	Rs.37,500/- Per year	At the time of Admission
Examination Permanent registration fee	Rs.1655/-	At the time of Admission
Special fee	Rs.2500/ per year	Beginning of odd semester
Caution Deposit (Refundable at the time of issue of TC)	Rs.5000/-	At the time of Admission
Interest free deposit (Refundable at the time of issue of TC)	Rs. 10000/	At the time of Admission <i>Note:- SC/ST candidates are exempted from interest free deposit.</i>

[Note: SC/ST candidates admitted into Government seats in Self Financing Polytechnic Colleges through centralized allotment process are eligible for fee and other educational concessions as per Government rules. Those SC/ST students admitted through management quota in Self-financing Polytechnic Colleges are not eligible for fee and other educational concessions.]

13.4. Students (irrespective of caste and community) admitted in Government and Government aided Polytechnic Colleges and whose family annual income from all sources is equal to or below Rs.1, 00,000 /- (Rupees One Lakh only) will be eligible for appropriate fee concessions. Such students should produce income certificate and community certificate at the time of admission.

13.5 Students selected under the "Tuition Fee Waiver Scheme" will be exempted from the payment of tuition fee. They will have to pay all other fee if they are not eligible for fee concession. If a student admitted under Tuition Fee Waiver Scheme is allotted a higher option other than Tuition Fee Waiver Scheme, such candidate will have to pay the tuition fee and other fee applicable.

- 13.6 Candidates who are Diploma holders or who have completed the diploma programme and become eligible for appearing for the final year/semester examination are not eligible to seek admission for the same Diploma programme again. Such candidates seeking admission to another programme will have to pay the tuition fee @Rs.25000/-per annum. They will not be given exemption from appearing any of the courses either in the first semester or in the subsequent semesters.
- 13.7 a) A student who joined for the Diploma programme at any of the Polytechnic College and later discontinued his/her studies in the first semester itself, can seek admission to any Diploma Programme through the admission process in the forth coming year.
- b) A student who joined for the Diploma programme at any of the Polytechnic College and later discontinued his/her studies with or without attending the classes are liable to pay the entire fee up to and including the semester he/she studied.

14. Refund of Fees

As per GO (Rt) No. 77/2019/H.Edn., Thiruvananthapuram dated 18/01/2019 and AICTE Approval Process Handbook 2021-22 and referring Clause 12.1 of Prospectus,

14.1 In the event of a student withdrawing before the start of the Course, the entire Fee collected from the student, after a deduction of the processing fee of not more than ₹1000/- (Rupees One Thousand only) shall be refunded by the Institution. It would not be permissible for Institutions to retain the School/ Institution Leaving Certificates in original.

14.2 In case, if a student leaves after joining the Course and if the vacated seat is consequently filled by another student by the last date of admission, the Institution must refund the Fee collected after a deduction of the processing Fee of not more than ₹1000/- (Rupees One Thousand only) and proportionate deductions of monthly Fee and hostel rent, where applicable.

14.3 In case the vacated seat is not filled, the Institution should refund the Security Deposit and return the original documents.

14.4 The Institution should not demand Fee for the subsequent years from the students cancelling their admission at any point of time. Fee refund along with the return of Certificates should be completed within 7 days.

15. Any other items not specifically covered in this prospectus will be decided by the undersigned and it shall be final.

Director of Technical Education

All India Council for Technical Education

(A Statutory body under Ministry of Education, Govt. of India)

Nelson Mandela Marg, Vasant Kunj, New Delhi-110070 Website: www.aicte-india.org

APPROVAL PROCESS 2021-22

Extension of Approval (EoA)

F.No. South-West/1-9319211660/2021/EOA

Date: 25-Jun-2021

To,

The Principal Secretary,
Deptt. Of education, Govt. of Kerala,
Govt. Sectt. Annexe,
Thiruvananthapuram-695001

Sub: Extension of Approval for the Academic Year 2021-22

Ref: Application of the Institution for Extension of Approval for the Academic Year 2021-22

Sir/Madam,

In terms of the provisions under the All India Council for Technical Education (Grant of Approvals for Technical Institutions) Regulations, Notified on 4th February, 2020 and amended on 24th February 2021 and norms standards, procedures and conditions prescribed by the Council from time to time, I am directed to convey the approval to:

Permanent Id	1-2493338491	Application Id	1-9319211660
Name of the Institution /University	ORPHANAGE POLYTECHNIC COLLEGE EDAVANNA	Name of the Society/Trust	EDAVANNA YATHEEMKHANA(ORPHANAGE) COMMITTEE
Institution /University Address	EDAVANNA YATHEEMKHANA(ORPHANAGE), EDAVANNA POST, EDAVANNA, MALAPPURAM, Kerala, 676541	Society/Trust Address	EDAVANNA POST, EDAVANNA, MALAPPURAM, Kerala, 676541
Institution /University Type	Private-Self Financing	Region	South-West

To conduct following Programs / Courses with the Intake indicated below for the Academic Year 2021-22

Program	Level	Course	Affiliating Body (University /Body)	Intake Approved for 2020-21	Intake Approved for 2021-22	NRI Approval Status	FN / Gulf quota/ OCI/ Approval Status
ENGINEERING AND TECHNOLOGY	DIPLOMA	CIVIL ENGINEERING	Board of Technical Examination, Kerala	60	60	NA	NA
ENGINEERING AND TECHNOLOGY	DIPLOMA	MECHANICAL ENGINEERING	Board of Technical Examination, Kerala	60	60	NA	NA
ENGINEERING AND TECHNOLOGY	DIPLOMA	ELECTRICAL AND ELECTRONICS ENGINEERING	Board of Technical Examination, Kerala	60	60	NA	NA

ENGINEERING AND TECHNOLOGY	DIPLOMA	AUTOMOBILE ENGINEERING	Board of Technical Examination, Kerala	60	60	NA	NA
----------------------------------	---------	---------------------------	--	----	----	----	----

It is mandatory to comply with all the essential requirements as given in APH 2021-22 (Appendix 6)

Important Instructions

1. The State Government/ UT/ Directorate of Technical Education/ Directorate of Medical Education shall ensure that 10% of reservation for Economically Weaker Section (EWS) as per the reservation policy for admission, operational from the Academic year 2019-20 is implemented without affecting the reservation percentages of SC/ ST/ OBC/ General. However, this would not be applicable in the case of Minority Institutions referred to the Clause (1) of Article 30 of Constitution of India. Such Institution shall be permitted to increase in annual permitted strength over a maximum period of two years.
2. The Institution offering courses earlier in the Regular Shift, First Shift, Second Shift/Part Time now amalgamated as total intake shall have to fulfil all facilities such as Infrastructure, Faculty and other requirements as per the norms specified in the Approval Process Handbook 2021-22 for the Total Approved Intake. Further, the Institutions Deemed to be Universities/ Institutions having Accreditation/ Autonomy status shall have to maintain the Faculty: Student ratio as specified in the Approval Process Handbook.
3. Strict compliance of Anti-Ragging Regulation, Establishment of Committee for SC/ ST, Establishment of Internal Complaint Committee (ICC), Establishment of Online Grievance Redressal Mechanism, Barrier Free Built Environment for disabled and elderly persons, Fire and Safety Certificate should be maintained as per the provisions made in Approval Process Handbook and AICTE Regulation notified from time to time.
4. In case of any differences in content in this Computer generated Extension of Approval Letter, the content/information as approved by the Executive Council / General Council as available on the record of AICTE shall be final and binding.

Prof.Rajive Kumar
Member Secretary, AICTE

Copy ** to:

1. **The Director of Technical Education**, Kerala**
2. **The Principal / Director,**
ORPHANAGE POLYTECHNIC COLLEGE EDVANNA
Edavanna Yattheemkhana(Orphanage),
Edavanna Post,
Edavanna,Malappuram,
Kerala,676541
3. **The Secretary / Chairman,**
EDAVANNA POST
EDAVANNA,MALAPPURAM
Kerala,676541
4. **The Regional Officer,**
All India Council for Technical Education
Health Centre Building
Bangalore University Campus
Bangalore - 560 009, Karnataka

5. Guard File(AICTE)

Note: Validity of the Course details may be verified at <http://www.aicte-india.org/> .

** Individual Approval letter copy will not be communicated through Post/Email. However, consolidated list of Approved Institutions(bulk) will be shared through official Email Address to the concerned Authorities mentioned above.

This is a computer generated Statement. No signature Required

All India Council for Technical Education

(A Statutory body under Ministry of HRD, Govt. of India)

Nelson Mandela Marg, Vasant Kunj, New Delhi-110070 Website: www.aicte-india.org



APPROVAL PROCESS 2020-21

Extension of Approval (EoA)

F.No. South-West/1-7007946387/2020/EOA

Date: 30-Apr-2020

To,

The Principal Secretary,
Deptt. Of education, Govt. of Kerala,
Govt. Sectt. Annexe,
Thiruvananthapuram-695001

Sub: Extension of Approval for the Academic Year 2020-21

Ref: Application of the Institution for Extension of Approval for the Academic Year 2020-21

Sir/Madam,

In terms of the provisions under the All India Council for Technical Education (Grant of Approvals for Technical Institutions) Regulations 2020 notified by the Council vide notification number F.No. AB/AICTE/REG/2020 dated 4th February 2020 and norms standards, procedures and conditions prescribed by the Council from time to time, I am directed to convey the approval to

Permanent Id	1-2493338491	Application Id	1-7007946387
Name of the Institute	ORPHANAGE POLYTECHNIC COLLEGE EDAVANNA	Name of the Society/Trust	EDAVANNA YATHEEMKHANA(ORPHANAGE) COMMITTEE
Institute Address	EDAVANNA YATHEEMKHANA(ORPHANAGE), EDAVANNA POST, EDAVANNA, MALAPPURAM, Kerala, 676541	Society/Trust Address	EDAVANNA POST, EDAVANNA, MALAPPURAM, 676541
Institute Type	Private-Self Financing	Region	South-West

To conduct following Courses with the Intake indicated below for the Academic Year 2020-21

Program	Level	Course	Affiliating Body (University /Body)	Intake Approved for 2019-20	Intake Approved for 2020-21	NRI Approval Status	PIO / FN / Gulf quota/ OCI/ Approval Status
ENGINEERING AND TECHNOLOGY	DIPLOMA	CIVIL ENGINEERING	Board of Technical Examination, Kerala	60	60	NA	No
ENGINEERING AND TECHNOLOGY	DIPLOMA	MECHANICAL ENGINEERING	Board of Technical Examination, Kerala	60	60	NA	No
ENGINEERING AND TECHNOLOGY	DIPLOMA	ELECTRICAL AND ELECTRONICS ENGINEERING	Board of Technical Examination, Kerala	60	60	NA	No

ENGINEERING AND TECHNOLOGY	DIPLOMA	AUTOMOBILE ENGINEERING	Board of Technical Examination, Kerala	60	60	NA	No
----------------------------------	---------	---------------------------	--	----	----	----	----

It is mandatory to comply with all the essential requirements as given in APH 2020-21 (Appendix 6)

Important Instructions

1. The State Government/ UT/ Directorate of Technical Education/ Directorate of Medical Education shall ensure that 10% of reservation for Economically Weaker Section (EWS) as per the reservation policy for admission, operational from the Academic year 2020-21 is implemented without affecting the reservation percentages of SC/ ST/ OBC/ General. However, this would not be applicable in the case of Minority Institutions referred to the Clause (1) of Article 30 of Constitution of India. Such Institution shall be permitted to increase in annual permitted strength over a maximum period of two years beginning with the Academic Year 2020-21
2. The Institution offering courses earlier in the Regular Shift, First Shift, Second Shift/Part Time now amalgamated as total intake shall have to fulfil all facilities such as Infrastructure, Faculty and other requirements as per the norms specified in the Approval Process Handbook 2020-21 for the Total Approved Intake. Further, the Institutions Deemed to be Universities/ Institutions having Accreditation/ Autonomy status shall have to maintain the Faculty: Student ratio as specified in the Approval Process Handbook. All such Institutions/ Universities shall have to create the necessary Faculty, Infrastructure and other facilities WITHIN 2 YEARS to fulfil the norms based on the Affidavit submitted to AICTE.
3. In case of any differences in content in this Computer generated Extension of Approval Letter, the content/information as approved by the Executive Council / General Council as available on the record of AICTE shall be final and binding.
4. Strict compliance of Anti-Ragging Regulation: - Approval is subject to strict compliance of provisions made in AICTE Regulation notified vide F. No. 373/Legal/AICTE/2009 dated July 1, 2009 for Prevention and Prohibition of Ragging in Technical Institutions. In case Institution fails to take adequate steps to Prevent Ragging or fails to act in accordance with AICTE Regulation or fails to punish perpetrators or incidents of Ragging, it will be liable to take any action as defined under clause 9(4) of the said Regulation.

Prof.Rajive Kumar
Member Secretary, AICTE

Copy to:

1. **The Director Of Technical Education**, Kerala**
2. **The Principal / Director,**
ORPHANAGE POLYTECHNIC COLLEGE EDAVANNA
Edavanna Yatheemkhana(Orphanage),
Edavanna Post,
Edavanna,Malappuram,
Kerala,676541
3. **The Secretary / Chairman,**
EDAVANNA POST
EDAVANNA,MALAPPURAM
,676541
4. **The Regional Officer,**
All India Council for Technical Education
Health Centre Building
Bangalore University Campus

Bangalore - 560 009, Karnataka

5. Guard File(AICTE)

Note: Validity of the Course details may be verified at <http://www.aicte-india.org/>

** Individual Approval letter copy will not be communicated through Post/Email. However, consolidated list of Approved Institutions(bulk) will be shared through official Email Address to the concerned Authorities mentioned above.

All India Council for Technical Education

(A Statutory body under Ministry of HRD, Govt. of India)

Nelson Mandela Marg, Vasant Kunj, New Delhi-110070 Website: www.aicte-india.org



APPROVAL PROCESS 2019-20

Extension of Approval (EOA)

F.No. South-West/1-4261856077/2019/EOA

Date: 10-Apr-2019

To,

The Principal Secretary,
Deptt. Of education, Govt. of Kerala,
Govt. Sectt. Annexe,
Thiruvananthapuram-695001

Sub: Extension of Approval for the Academic Year 2019-20

Ref: Application of the Institution for Extension of approval for the Academic Year 2019-20

Sir/Madam,

In terms of the provisions under the All India Council for Technical Education (Grant of Approvals for Technical Institutions) Regulations 2018 notified by the Council vide notification number F.No.AB/AICTE/REG/2018 dated 31/12/2018 and norms standards, procedures and conditions prescribed by the Council from time to time, I am directed to convey the approval to

Permanent Id	1-2493338491	Application Id	1-4261856077
Name of the Institute	ORPHANAGE POLYTECHNIC COLLEGE EDAVANNA	Name of the Society/Trust	EDAVANNA YATHEEMKHANA(ORPHANAGE) COMMITTEE
Institute Address	EDAVANNA YATHEEMKHANA(ORPHANAGE), EDAVANNA POST, EDAVANNA, MALAPPURAM, Kerala, 676541	Society/Trust Address	EDAVANNA POST, EDAVANNA, MALAPPURAM, Kerala, 676541
Institute Type	Unaided - Private	Region	South-West

Opted for Change from Women to Co-Ed and vice versa	No	Change from Women to Co-Ed and vice versa Approved or Not	NA
Opted for Change of Name	No	Change of Name Approved or Not	NA
Opted for Change of Site/Location	No	Change of Site/Location Approved or Not	NA
Opted for Conversion from Degree to Diploma or vice versa	No	Conversion for Degree to Diploma or vice versa Approved or Not	NA
Opted for Organization Name Change	No	Change of Organization Name Approved or Not	NA
Opted for Merger of Institution	No	Merger of Institution Approved or Not	NA
Opted for Introduction of New Program/Level	No	Introduction of Program/Level Approved or Not	NA

To conduct following Courses with the Intake indicated below for the Academic Year 2019-20

Program	Shift	Level	Course	FT/PT+	Affiliating Body (Univ/Body)	Intake Approved for 2019-20	NRI Approval Status	PIO / FN / Gulf quota/ OCI/ Approval Status
Engineering And Technology	1st	DIPLOMA	Civil Engineering	FT	Board of Technical Examination, Kerala	60	NA	NA
Engineering And Technology	1st	DIPLOMA	Mechanical Engineering	FT	Board of Technical Examination, Kerala	60	NA	NA
Engineering And Technology	1st	DIPLOMA	Electrical And Electronics	FT	Board of Technical Examination, Kerala	60	NA	NA

			Engineering					
Engineering And Technology	1st	DIPLOMA	Automobile Engineering	FT	Board of Technical Examination, Kerala	60	NA	NA

+FT -Full Time,PT-Part Time

In case of any differences in content in this Computer generated Extension of Approval Letter, the content/information as approved by the Executive Council / General Council as available on the record of AICTE shall be final and binding.

Strict compliance of Anti-Ragging Regulation: - Approval is subject to strict compliance of provisions made in AICTE Regulation notified vide F. No. 37-3/Legal/AICTE/2009 dated July 1, 2009 for Prevention and Prohibition of Ragging in Technical Institutions. In case Institution fails to take adequate steps to Prevent Ragging or fails to act in accordance with AICTE Regulation or fails to punish perpetrators or incidents of Ragging, it will be liable to take any action as defined under clause 9(4) of the said Regulation.

It is mandatory to comply all the essential requirements as given in APH 2019-20(appendix 6)

NOTE: If the State Government / UT / DTE / DME has a reservation policy for admission in Technical Education Institutes and the same is applicable to Private & Self-financing Technical Institutions, then the State Government / UT/ DTE / DME shall ensure that 10 % of Reservation for EWS would be operational from the Academic year 2019-20 without affecting the percentage reservations of SC/ST/OBC/General . However, this would not be applicable in the case of Minority Institutions referred to the clause (1) of Article 30 of Constitution of India.

Prof. A.P Mittal
Member Secretary, AICTE

Copy to:

1. **The Director Of Technical Education**, Kerala**
2. **The Registrar**,
Board Of Technical Examination, Kerala**
3. **The Principal / Director,**
Orphanage Polytechnic College Edavanna
Edavanna Yattheemkhana(Orphanage),
Edavanna Post,
Edavanna,Malappuram,
Kerala,676541
4. **The Secretary / Chairman,**
Edavanna Yattheemkhana(Orphanage) Committee
Edavanna Post.
Edavanna,Malappuram,
Kerala,676541
5. **The Regional Officer,**
All India Council for Technical Education
Health Centre Building
Bangalore University Campus
Bangalore - 560 009, Karnataka
6. **Guard File(AICTE)**

Note: Validity of the Course details may be verified at <http://www.aicte-india.org/>

** Individual Approval letter copy will not be communicated through Post/Email. However, consolidated list of Approved Institutions(bulk) will be shared through official Email Address to the concerned Authorities mentioned above.

All India Council for Technical Education

(A Statutory body under Ministry of HRD, Govt. of India)

Nelson Mandela Marg, Vasant Kunj, New Delhi-110070 Website: www.aicte-india.org



APPROVAL PROCESS 2018-19

Extension of Approval (EoA)

F.No. South-West/1-3515040227/2018/EOA

Date: 04-Apr-2018

To,

The Principal Secretary,
Deptt. Of education, Govt. of Kerala,
Govt. Sectt. Annexe,
Thiruvananthapuram-695001

Sub: Extension of Approval for the Academic Year 2018-19

Ref: Application of the Institution for Extension of approval for the Academic Year 2018-19

Sir/Madam,

In terms of the provisions under the All India Council for Technical Education (Grant of Approvals for Technical Institutions) Regulations 2016 notified by the Council vide notification number F.No.AB/AICTE/REG/2016 dated 30/11/2016 and amended on December 5, 2017 and norms standards, procedures and conditions prescribed by the Council from time to time, I am directed to convey the approval to

Permanent Id	1-2493338491	Application Id	1-3515040227
Name of the Institute	ORPHANAGE POLYTECHNIC COLLEGE EDAVANNA	Name of the Society/Trust	EDAVANNA YATHEEMKHANA(ORPHANAGE) COMMITTEE
Institute Address	EDAVANNA YATHEEMKHANA(ORPHANAGE), EDAVANNA POST, EDAVANNA, MALAPPURAM, Kerala, 676541	Society/Trust Address	EDAVANNA POST, EDAVANNA, MALAPPURAM, Kerala, 676541
Institute Type	Unaided - Private	Region	South-West

Opted for Change from Women to Co-Ed and vice versa	No	Change from Women to Co-Ed and vice versa Approved or Not	NA
Opted for Change of Name	No	Change of Name Approved or Not	NA
Opted for Change of Site	No	Change of Site Approved or Not	NA
Opted for Conversion from Degree to Diploma or vice versa	No	Conversion for Degree to Diploma or vice versa Approved or Not	NA
Opted for Organization Name Change	No	Change of Organization Name Approved or Not	NA

To conduct following Courses with the Intake indicated below for the Academic Year 2018-19

Program	Shift	Level	Course	FT/PT+	Affiliating Body (Univ/Body)	Intake Approved for 2018-19	NRI Approval Status	PIO / FN / Gulf quota/ OC/ Approval Status	Foreign Collaboration /Twining Program Approval Status*
ENGINEERING AND TECHNOLOGY	1st	DIPLOMA	CIVIL ENGINEERING	FT	Board of Technical Examination, Kerala	60	NA	NA	NA
ENGINEERING AND TECHNOLOGY	1st	DIPLOMA	MECHANICAL ENGINEERING	FT	Board of Technical Examination, Kerala	60	NA	NA	NA
ENGINEERING AND TECHNOLOGY	1st	DIPLOMA	ELECTRICAL AND ELECTRONICS ENGINEERING	FT	Board of Technical Examination, Kerala	60	NA	NA	NA

ENGINEERING AND TECHNOLOGY	1st	DIPLOMA	AUTOMOBILE ENGINEERING	FT	Board of Technical Examination, Kerala	60	NA	NA	NA
----------------------------------	-----	---------	---------------------------	----	---	----	----	----	----

+FT -Full Time,PT-Part Time

In case of any differences in content in this Computer generated Extension of Approval Letter, the content/information as approved by the Executive Council / General Council as available on the record of AICTE shall be final and binding.

Strict compliance of Anti-Ragging Regulation: - Approval is subject to strict compliance of provisions made in AICTE Regulation notified vide F. No. 37-3/Legal/AICTE/2009 dated July 1, 2009 for Prevention and Prohibition of Ragging in Technical Institutions. In case Institution fails to take adequate steps to Prevent Ragging or fails to act in accordance with AICTE Regulation or fails to punish perpetrators or incidents of Ragging, it will be liable to take any action as defined under clause 9(4) of the said Regulation.

Prof. A.P Mittal
Member Secretary, AICTE

Copy to:

1. The Regional Officer,
All India Council for Technical Education
Health Centre Building
Bangalore University Campus
Bangalore - 560 009, Karnataka
2. The Director Of Technical Education**,
Kerala
3. The Registrar**,
Board of Technical Examination, Kerala
4. The Principal / Director,
ORPHANAGE POLYTECHNIC COLLEGE EDAVANNA
EDAVANNA YATHEEMKHANA(ORPHANAGE),
EDAVANNA POST,
EDAVANNA,MALAPPURAM,
Kerala,676541
5. The Secretary / Chairman,
EDAVANNA YATHEEMKHANA(ORPHANAGE) COMMITTEE
EDAVANNA POST,
EDAVANNA,MALAPPURAM,
Kerala,676541
6. Guard File(AICTE)

Note: Validity of the Course details may be verified at <http://www.aicte-india.org/>

** Individual Approval letter copy will not be communicated through Post/Email. However, consolidated list of Approved Institutions(bulk) will be shared through official Email Address to the concerned Authorities mentioned above.



All India Council for Technical Education

(A Statutory body under Ministry of HRD, Govt. of India)

Nelson Mandela Marg Vasant Kunj, New Delhi-110067

PHONE: 23724151/52/53/54/55/56/57 FAX: 011-23724183 www.aicte-india.org

F.No. South-West/1-3326868474/2017/EOA

Date: 30-Mar-2017

To,

The Principal Secretary,
Deptt. Of education, Govt. of Kerala,
Govt. Sectt. Annexe,
Thiruvananthapuram-695001

Sub: Extension of approval for the academic year 2017-18

Ref: Application of the Institution for Extension of approval for the academic year 2017-18

Sir/Madam,

In terms of the provisions under the All India Council for Technical Education (Grant of Approvals for Technical Institutions) Regulations 2016 notified by the Council vide notification number F.No.AB/AICTE/REG/2016 dated 30/11/2016 and norms standards, procedures and conditions prescribed by the Council from time to time, I am directed to convey the approval to

Permanent Id	1-2493338491	Application Id	1-3326868474
Name of the Institute	ORPHANAGE POLYTECHNIC COLLEGE EDAVANNA	Institute Address	EDAVANNA YATHEEMKHANA(ORPHANAGE), EDAVANNA POST, EDAVANNA, MALAPPURAM, Kerala, 676541
Name of the Society/Trust	EDAVANNA YATHEEMKHANA(ORPHANAGE) COMMITTEE	Society/Trust Address	EDAVANNA POST, EDAVANNA, MALAPPURAM, Kerala, 676541
Institute Type	Unaided - Private	Region	South-West

Opted for change from Women to Co-ed and Vice versa	No	Opted for change of name	No	Opted for change of site	No
Change from Women to Co-ed approved and Vice versa	Not Applicable	Change of name Approved	Not Applicable	Change of site Approved	Not Applicable
Opted for Conversion from degree to diploma	No	Opted for Conversion from diploma to degree	No	Conversion (degree to diploma or vice-versa) Approved	Not Applicable

To conduct following courses with the intake indicated below for the academic year 2017-18

Application Id: 1-3326868474			Course	Full/Part Time	Affiliating Body	Intake Approved for 2016-17	Intake Approved for 2017-18	NRI Approval status	PIO / FN / Gulf quota/ OCI/ Approval status	Foreign Collaboration/Twinning Program Approval status
Program	Shift	Level								
ENGINEERING AND TECHNOLOGY	1st Shift	DIPL OMA	AUTOMOBILE ENGINEERING	FULL TIME	Board of Technical Examination, Kerala	60	60	NA	NA	NA



All India Council for Technical Education

(A Statutory body under Ministry of HRD, Govt. of India)

Nelson Mandela Marg Vasant Kunj, New Delhi-110067

PHONE: 23724151/52/53/54/55/56/57 FAX: 011-23724183 www.aicte-india.org

ENGINEERING AND TECHNOLOGY	1st Shift	DIPO	CIVIL ENGINEERING	FULL TIME	Board of Technical Examination, Kerala	60	60	NA	NA	NA
ENGINEERING AND TECHNOLOGY	1st Shift	DIPO	ELECTRICAL AND ELECTRONICS ENGINEERING	FULL TIME	Board of Technical Examination, Kerala	60	60	NA	NA	NA
ENGINEERING AND TECHNOLOGY	1st Shift	DIPO	MECHANICAL ENGINEERING	FULL TIME	Board of Technical Examination, Kerala	60	60	NA	NA	NA

The above mentioned approval is subject to the condition that

ORPHANAGE POLYTECHNIC COLLEGE EDAVANNA

shall follow and adhere to the Regulations, guidelines and directions issued by AICTE from time to time and the undertaking / affidavit given by the institution along with the application submitted by the institution on portal.

In case of any differences in content in this Computer generated Extension of Approval Letter, the content/information as approved by the Executive Council / General Council as available on the record of AICTE shall be final and binding.

Strict compliance of Anti-Ragging Regulation:- Approval is subject to strict compliance of provisions made in AICTE Regulation notified vide F. No. 37-3/Legal/AICTE/2009 dated July 1, 2009 for Prevention and Prohibition of Ragging in Technical Institutions. In case Institution fails to take adequate steps to Prevent Ragging or fails to act in accordance with AICTE Regulation or fails to punish perpetrators or incidents of Ragging, it will be liable to take any action as defined under clause 9(4) of the said Regulation.

Note: Validity of the course details may be verified at www.aicte-india.org

Prof. A.P Mittal
Member Secretary, AICTE

Copy to:

- The Regional Officer,**
All India Council for Technical Education
Health Centre Building
Bangalore University Campus
Bangalore - 560 009, Karnataka
- The Director Of Technical Education**,**
Kerala
- The Registrar**,**
Board of Technical Examination, Kerala
- The Principal / Director,**
ORPHANAGE POLYTECHNIC COLLEGE EDAVANNA
EDAVANNA YATHEEMKHANA(ORPHANAGE),
EDAVANNA POST,



All India Council for Technical Education

(A Statutory body under Ministry of HRD, Govt. of India)

Nelson Mandela Marg Vasant Kunj, New Delhi-110067

PHONE: 23724151/52/53/54/55/56/57 FAX: 011-23724183 www.aicte-india.org

EDAVANNA, MALAPPURAM,
Kerala, 676541

5. **The Secretary / Chairman,**
EDAVANNA YATHEEMKHANA (ORPHANAGE) COMMITTEE
EDAVANNA POST,
EDAVANNA, MALAPPURAM,
Kerala, 676541

6. **Guard File (AICTE)**

Note: ** - Approval letter copy will not be communicated through post/email. However, provision is made in the portal for downloading Approval letter through Authorized login credentials allotted to concerned DTE/Registrar.



All India Council for Technical Education
(A Statutory body under Ministry of HRD, Govt. of India)

7th Floor, Chandralok Building, Janpath, New Delhi- 110 001
PHONE: 23724151/52/53/54/55/56/57 FAX: 011-23724183 www.aicte-India.org

F.No. South-West/1-2812146228/2016/EOA

Date: 05-Apr-2016

To,

The Principal Secretary,
Deptt. Of education, Govt. of Kerala,
Govt. Sectt. Annexe,
Thiruvananthapuram-695001

Sub: Extension of approval for the academic year 2016-17

Ref: Application of the Institution for Extension of approval for the academic year 2016-17

Sir/Madam,

In terms of the provisions under the All India Council for Technical Education (Grant of Approvals for Technical Institutions) Regulations 2012 notified by the Council vide notification number F-No.37-3/Legal/2012 dated 27/09/2012 and norms standards, procedures and conditions prescribed by the Council from time to time, I am directed to convey the approval to

Regional Office	South-West	Application Id	1-2812146228
Name of the Institute	ORPHANAGE POLYTECHNIC COLLEGE EDAVANNA	Permanent Id	1-2493338491
Name of the Society/Trust	EDAVANNA YATHEEMKHANA(ORPHANAGE) COMMITTEE	Institute Address	EDAVANNA YATHEEMKHANA(ORPHANAGE), EDAVANNA POST, EDAVANNA, MALAPPURAM, Kerala, 676541
Institute Type	Unaided - Private	Society/Trust Address	EDAVANNA POST,EDAVANNA,MALAPPURAM,Kerala,676541

Opted for change from Women to Co-ed and Vice versa	No	Opted for change of name	No	Opted for change of site	No
Change from Women to Co-ed approved and Vice versa	Not Applicable	Change of name Approved	Not Applicable	Change of site Approved	Not Applicable

To conduct following courses with the intake indicated below for the academic year 2016-17

Application Id: 1-2812146228			Course	Full/Part Time	Affiliating Body	Intake 2015-16	Intake Approved for 2016-17	NRI Approval status	PIO / FN / Gulf quota Approval status	Foreign Collaboration/Twinning Program Approval status*
Program	Shift	Level								
ENGINEERING AND TECHNOLOGY	1st Shift	DIPL OMA	AUTOMOBILE ENGINEERING	FULL TIME	Board of Technical Examination, Kerala	60	60	NA	NA	NA



All India Council for Technical Education
(A Statutory body under Ministry of HRD, Govt. of India)

7th Floor, Chandralok Building, Janpath, New Delhi- 110 001
PHONE: 23724151/52/53/54/55/56/57 FAX: 011-23724183 www.aicte-india.org

ENGINEERING AND TECHNOLOGY	1st Shift	DIPL OMA	CIVIL ENGINEERING	FULL TIME	Board of Technical Examination, Kerala	60	60	NA	NA	NA
ENGINEERING AND TECHNOLOGY	1st Shift	DIPL OMA	ELECTRICAL AND ELECTRONICS ENGINEERING	FULL TIME	Board of Technical Examination, Kerala	60	60	NA	NA	NA
ENGINEERING AND TECHNOLOGY	1st Shift	DIPL OMA	MECHANICAL ENGINEERING	FULL TIME	Board of Technical Examination, Kerala	60	60	NA	NA	NA

The above mentioned approval is subject to the condition that ORPHANAGE POLYTECHNIC COLLEGE EDAVANNA shall follow and adhere to the Regulations, guidelines and directions issued by AICTE from time to time and the undertaking / affidavit given by the institution along with the application submitted by the institution on portal.

In case of any differences in content in this Computer generated Extension of Approval Letter, the content/information as approved by the Executive Council / General Council as available on the record of AICTE shall be final and binding.

Strict compliance of Anti-Ragging Regulation:- Approval is subject to strict compliance of provisions made in AICTE Regulation notified vide F. No. 37-3/Legal/AICTE/2009 dated July 1, 2009 for Prevention and Prohibition of Ragging in Technical Institutions. In case Institution fails to take adequate steps to Prevent Ragging or fails to act in accordance with AICTE Regulation or fails to punish perpetrators or incidents of Ragging, it will be liable to take any action as defined under clause 9(4) of the said Regulation.

Note: Validity of the course details may be verified at www.aicte-india.org

Dr. Avinash S Pant
Vice - Chairman, AICTE

Copy to:

- The Regional Officer,**
All India Council for Technical Education
Health Centre Building
Bangalore University Campus
Bangalore - 560 009, Karnataka
- The Director Of Technical Education,**
Kerala
- The Registrar,**
Board of Technical Examination, Kerala
- The Principal / Director,**
ORPHANAGE POLYTECHNIC COLLEGE EDAVANNA
EDAVANNA YATHEEMKHANA(ORPHANAGE),
EDAVANNA POST,
EDAVANNA,MALAPPURAM,
Kerala,676541
- The Secretary / Chairman,**



All India Council for Technical Education
(A Statutory body under Ministry of HRD, Govt. of India)

7th Floor, Chandralok Building, Janpath, New Delhi- 110 001
PHONE: 23724151/52/53/54/55/56/57 FAX: 011-23724183 www.aicte-India.org

EDAVANNA YATHEEMKHANA(ORPHANAGE) COMMITTEE
EDAVANNA POST,
EDAVANNA,MALAPPURAM,
Kerala,676541

6. Guard File(AICTE)


All India Council for Technical Education

(A Statutory body under Ministry of HRD, Govt. of India)

 7th Floor, Chandralok Building, Janpath, New Delhi- 110 001
 Phone: 23724151/52/53/54/55/56/57 FAX: 011-23724183 www.aicte-india.org

F.No. South-West/2015/1-2493338491

Date: 30-Apr-2015

 To,
 The Principal Secretary,
 Deptt. Of education, Govt. of Kerala,
 Govt. Sectt. Annexe,
 Thiruvananthapuram-695001

Sub: Letter of Approval for New Institute / Conversion of Women's Institute to Co-Education Institute/ Change of Site of Institute from academic year 2015-16

Sir/Madam,

In terms of the provisions under the All India Council for Technical Education (Grant of Approvals for Technical Institutions) Regulations 2012 notified by the Council vide notification number F-No.37-3/Legal/2012 dated 27/09/2012 and other notifications, as applicable and published from time to time, I am directed to convey the approval to

Regional Office	South-West	Application Id	1-2493338491
		Permanent Id	
Name of the Institute	ORPHANAGE POLYTECHNIC COLLEGE EDAVANNA	Institute Address	EDAVANNA YATHEEMKHANA(ORPHANAGE), EDAVANNA POST, EDAVANNA, MALAPPURAM, Kerala, 676541
Name of the Organisation	EDAVANNA YATHEEMKHANA(ORPHANAGE) COMMITTEE	Organisation Address	EDAVANNA POST, EDAVANNA, MALAPPURAM, Kerala, 676541
Institute Type	Unaided - Private		

Opted Women to Co-ed	No	Opted Change of Name	No	Opted Change of Site	No
Approved for Women to Co-ed	Not Applicable	Approved Change of Name	Not Applicable	Approved Change of Site	Not Applicable

to conduct following courses with the intake indicated below for the academic year 2015-2016



All India Council for Technical Education

(A Statutory body under Ministry of HRD, Govt. of India)

7th Floor, Chandralok Building, Janpath, New Delhi- 110 001
Phone: 23724151/52/53/54/55/56/57 FAX: 011-23724183 www.aicte-india.org

Application Id : 1-2493338491				Course	Full / Part Time	Affiliating Body	Intake approved for 15-16	PIO	NRI
S. No.	Programme	Shift	Level						
1	ENGINEERING AND TECHNOLOGY	1st Shift	DIPLOMA	CIVIL ENGINEERING	FULL TIME	Board of Technical Examination, Kerala	60	NA	NA
2	ENGINEERING AND TECHNOLOGY	1st Shift	DIPLOMA	MECHANICAL ENGINEERING	FULL TIME	Board of Technical Examination, Kerala	60	NA	NA
3	ENGINEERING AND TECHNOLOGY	1st Shift	DIPLOMA	ELECTRICAL AND ELECTRONICS ENGINEERING	FULL TIME	Board of Technical Examination, Kerala	60	NA	NA
4	ENGINEERING AND TECHNOLOGY	1st Shift	DIPLOMA	AUTOMOBILE ENGINEERING	FULL TIME	Board of Technical Examination, Kerala	60	NA	NA

Note: The approval is valid for two years from the date of issue of this letter for getting affiliation with respective University/ Board of Technical Education (BTE)/ Board of Technical Education & Training (BTET) (as applicable) and fulfilling State Govt. requirements for admission. If institution is unable to start in the academic session 2015-16 due to reason mentioned above, the institution will have to apply On-line on AICTE web portal in the next academic session for continuation of approved intake 2015-16.

The Society/Trust/Institution shall obtain necessary affiliation / permission from the concerned affiliating University/ Board of Technical Education (BTE)/ Board of Technical Education & Training (BTET)(as applicable) as per the prescribed schedule of the University/ Board of Technical Education (BTE)/ Board of Technical Education & Training (BTET)(as applicable) Admission authority etc. The Applicant Society/Trust/Institution shall send information about commencement of the above courses to AICTE. In case the Institution is not in a position to commence the above mentioned courses for whatever reason during the two years period from the date of issue of this letter, the approval becomes invalid and the applicant Society/Trust/Institution shall make fresh application to AICTE for grant of approval as per the norms prevailing at that time.

All Institutions shall fulfill the following general conditions:

1. The management shall provide adequate funds for development of land and for providing related infrastructural, instructional and other facilities as per norms and standards laid down by the Council from time to time and for meeting recurring expenditure.
2. The admission shall be made only after adequate infrastructure and all other facilities, including the availability / recruitment of the required faculty are provided as per norms and guidelines of the AICTE.
3. The admissions shall be made in accordance with the regulations notified by the Council from time to time.
4. The curriculum of the course, the procedure for evaluation / assessment of students shall be in accordance



with the norms prescribed by the AICTE and concerned affiliating university/ Board of Technical Education (BTE)/ Board of Technical Education & Training (BTET) (as applicable) wherever applicable.

5. The management of the Institution shall not close the Institution or the institution shall not discontinue any course(s) or start any new course(s) or alter intake capacity of seats without the prior approval of the Council.
6. No excess admission shall be made by the Institution over and above the approved intake under any circumstances. In case any excess admission is reported to the Council, appropriate action as per the notified regulations shall be initiated against the Institution.
7. The institutions shall not have any collaborative arrangements with any Indian and / or Foreign Universities for conduct of technical courses other than those approved by AICTE without obtaining prior approval from AICTE. In case any violation is reported to the Council, appropriate action as per the notified regulations shall be initiated against the Institution.
8. The Institution shall not conduct any course(s) in the field of technical education in the same premises / campus and / or in the name of the Institution without prior permission / approval of AICTE. If found so, appropriate action as per the notified regulations shall be initiated against the Institution.
9. The institution shall not conduct any non-technical course (s) in the same premises under any circumstances. In case any violation is reported to the Council, appropriate action as per the notified regulations shall be initiated against the Institution.
10. The institution shall operate only from the approved location, and that the institution shall not open any off campus study centers / extension centers directly or in collaboration with any other institution / university / organization for the purpose of imparting technical education without obtaining prior approval from the AICTE. If found so, appropriate action as per the notified regulations shall be initiated against the Institution.
11. The tuition and other fees shall be charged as prescribed by the Competent Authority within the overall criteria prescribed by the Council from time to time. No capitation fee shall be charged from the students / guardians of students in any form. If found so, appropriate action as per the notified regulations shall be initiated against the Institution.
12. The accounts of the Institution shall be audited annually by a certified Chartered Accountant and shall be open for inspection by the Council or anybody or persons authorized by it.
13. The Director / Principal and the teaching and other staff shall be appointed in given time frame and selection shall be done according to procedures, qualifications and experience prescribed by the Council from time to time and pay scales are as per the norms prescribed by the Council from time to time.
14. The technical institution shall publish an information booklet before commencement of the academic year giving details regarding the institution and courses / programs being conducted and details of infrastructural facilities including faculty etc. in the form of mandatory disclosure. The information booklet may be made available to the stakeholders of the technical education. The mandatory disclosure information, as per



All India Council for Technical Education

(A Statutory body under Ministry of HRD, Govt. of India)

7th Floor, Chandralok Building, Janpath, New Delhi- 110 001

Phone: 23724151/52/53/54/55/56/57 FAX: 011-23724183 www.aicte-india.org

directions in the AICTE website / Approval Process Handbook, shall be put on the Institution Website. The information shall be revised every year with updated information about all aspects of the institution.

15. It shall be mandatory for the technical institution to maintain a Website providing the prescribed information. The Website information must be continuously updated as and when changes take place.
16. If a technical Institution fails to disclose the information or suppress and / or misrepresent the information, appropriate action as per the notified regulations shall be initiated against the Institution.
17. AICTE may carry out random inspections round the year for verifying the status of the Institutions to ensure maintenance of norms and standards.
18. AICTE may also conduct inspections with or without notifying the dates to verify specific complaints, to verify adherence to AICTE norms & standards, and to verify any mis-representation, violation of norms & standards, mal-practices etc.
19. The Institution by virtue of the approval given by Council shall not automatically become claimant to any grant-in-aid from the Central or State Government.
20. In the event of a student / candidate withdrawing before the starting of the course, the wait listed candidates should be given admission against the vacant seat. The entire fee collected from the student, after a deduction of the processing fee of not more than Rs. 1000/- (Rupees one thousand only) shall be refunded and returned by the Institution / University/ Board of Technical Education (BTE)/ Board of Technical Education & Training (BTET)(as applicable) to the student / candidate withdrawing from the program. It would not be permissible for Institutions and Universities to retain the School / Institution Leaving Certificates in original to force retention of admitted students.
21. The Institute shall take appropriate measures for prevention of ragging in any form, in the light of AICTE regulation "Prevention and Prohibition of Ragging in Technical Institutions, Universities including Deemed to Universities imparting technical education" Regulation 2009 (F.No. 37-3/Legal/AICTE/2009 dated 01/07/2009). In case of failure to prevent the instances of ragging by the Institutions, the Council shall take appropriate action as per the notified regulations.

The Management of the Institute shall strictly follow further conditions as may be specified by the Council from time to time. The Council may withdraw the approval, in case it observe any violation of the above conditions and / or non-adherence to the norms and standards prescribed by the Council, mis-representation of facts and submitting factually in correct information to it.

Dr. Avinash S Pant
Actg. Chairman, AICTE

Copy to:

1. **The Regional Officer,**



All India Council for Technical Education

(A Statutory body under Ministry of HRD, Govt. of India)

7th Floor, Chandralok Building, Janpath, New Delhi- 110 001
Phone: 23724151/52/53/54/55/56/57 FAX: 011-23724183 www.aicte-india.org

- All India Council for Technical Education
Health Centre Building
Bangalore University Campus
Bangalore - 560 009, Karnataka
2. **The Director Of Technical Education,**
Kerala
 3. **The Registrar,**
Board of Technical Examination, Kerala
 4. **The Principal / Director,**
ORPHANAGE POLYTECHNIC COLLEGE EDAVANNA
EDAVANNA YATHEEMKHANA(ORPHANAGE),
EDAVANNA POST,
EDAVANNA,MALAPPURAM,
Kerala,676541
 5. **The Secretary / Chairman,**
EDAVANNA YATHEEMKHANA(ORPHANAGE) COMMITTEE
EDAVANNA POST,
EDAVANNA,MALAPPURAM,
Kerala,676541
 6. **Guard File(AICTE)**

ORPHANAGE POLYTECHNIC COLLEGE EDAVANNA
INCOME AND EXPENSES FOR THE PERIOD 1ST APRIL 2016 TO 31ST MARCH 2017

EXPENSES	Rs.	INCOME	Rs.
Salary	50,25,459.00	Tuition fees	1,32,08,700.00
Administrative expenses	38,90,589.00	Other fees/Amount collected from students	32,94,639.00
Training and development	16,000.00	Grant from government/Private agencies	-
Laboratory Consumables	74,550.00	Grants/contribution from other sources (Management)	44,00,000.00
Library	1,996.00	Scholarship received	2,42,000.00
Travel	1,21,147.00	Other Income	71,332.00
Fees paid university/Board/Government/AICTE/UGC	1,21,630.00		
Repairs and maintenance	17,520.00		
Scholarship concessions/fellowships/Honorium etc, awarded/Incurred (Other than Govt grants)	-		
Expenditure of grants received from Govt/Private agencies	-		
Depreciation	-		
Any other expenditure	8,83,174.00		
Excess of Income over Expenditure	1,10,64,606.00		
TOTAL	2,12,16,671.00	TOTAL	2,12,16,671.00

Orphanage Polytechnic College Edavanna

Edavanna

Treasurer

25/11/16
 PRINCIPAL
 Orphanage Polytechnic College
 Edavanna



For and on behalf of
 N R S And Associates
 FRN: 017164S
 Chartered Accountants

CA Muhammed Nizar E
 Partner
 MNo: 237356

